

BYLAWS  
of NY STATE (NEW YORK) ORGANIZATION  
of THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL  
April 27, 2019

Table of Contents

Article I	NAME	3
Section A	NY State	
Section B	Chapters	
Article II	OBJECT	3
Article III	MEMBERSHIP	3
Section A	Types	
Section B	Chapter Power	
Section C	State Honorary Members	
Section D	Termination of Membership	
Section E	Reinstatement of Membership	
Article IV	FINANCES	5
Section A	Annual Dues	
Section B	Financial Controls	
Article V	ORGANIZATION	6
Section A	Chapters	
Section B	New Chapter	
Section C	Areas	
Section D	Area Council	
Article VI	OFFICERS AND RELATED PERSONNEL	8
Section A	State Officers	
Section B	Related Personnel	
Section C	Duties	
Section D	Selection and Term of Office	
Section E	Vacancy	
Section F	Nomination and Election	
Article VII	MEETINGS	10
Section A	Conventions	
Section B	Other Meetings	
Section C	Chapter Meetings	

Article VIII	EXECUTIVE BOARD	11
Section A	State Executive Board	
Section B	Executive Committee	
Section C	Chapter Executive Board	
Article IX	COMMITTEES	13
Section A	Standing Committees	
Section B	General Procedure	
Section C	Duties of Committees	
Article X	AREAS OF ACTIVITY	18
Section A	Scholarships	
Section B	Publications	
Section C	Special Funds	
Section D	Special Awards	
Article XI	PARLIAMENTARY AUTHORITY	21
Article XII	A M E N D M E N T S	21
Section A	Publication	
Section B	Procedures	
Section C	Executive Board	
Section D	Conforming to CONSTITUTION	
Article XIII	DISSOLUTION	22
Section A	NY State	
Section B	Chapter	
Article XIV	NY State Educational Foundation	23

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     Deborah Bedard - President

Amended by NY State in Convention April 26, 2019

BYLAWS  
of NEW YORK STATE,  
of THE DELTA KAPPA GAMMA SOCIETY INTERNATIONAL  
April 25, 2015

ARTICLE I  
NAME

Section A

The name of this state organization shall be NY State, of The Delta Kappa Gamma Society International, hereinafter known as NY State.

Section B

Each chapter in NY State shall be designated by a Greek letter or a combination of Greek letters.

ARTICLE II  
OBJECT

The object of NY State shall be to:

1. Promote the mission, vision and purposes of The Delta Kappa Gamma Society International as found in the CONSTITUTION (current edition), Article II.
2. Act as liaison between chapters and the International Organization.

ARTICLE III  
MEMBERSHIP

Section A

The membership of NY State shall be composed of active, reserve, collegiate, and honorary members of chapters within the state. All membership is in accordance with the CONSTITUTION (current edition), Article III.

## Section B

Chapters in the state shall have full power to act in matters of chapter membership within the limits of the CONSTITUTION and shall keep permanent membership records at the chapter level.

## Section C

### State Honorary Members

1. State honorary members shall be recommended by the State Membership Committee and elected by the State Executive Board. A four-fifths (4/5) vote of approval is required.
2. Initiation of state honorary members may be conducted at any meeting such as convention, area conference, or chapter meeting. The State President or her designee and the chair of the State Membership Committee shall organize the orientation session and the initiation.
3. The fee for State Organization and Chapter Honorary members is \$49.50.

## Section D

### Termination of Membership

1. Membership shall be terminated for any of the following reasons:
  - a. Non-payment of dues and fees
  - b. Resignation
  - c. Death
2. A complete record of all membership in NY State that has been terminated shall be maintained by the NY State Treasurer. The record shall include the reason and the date of termination. The chapter shall maintain its own membership records and inform the NY State Treasurer of the name and reason for any termination of membership.

## Section E

### Reinstatement of Membership

1. A former member shall be reinstated by the Chapter receiving the request.
2. A former member who had reserve status shall be reinstated by the Chapter receiving the request.

## ARTICLE IV FINANCES

### Section A

#### Annual Dues and Fees

1. The NY State annual dues shall be determined by the State Executive Board in consultation with the State Finance Committee and approved by a two-thirds (2/3) vote of the members present in a state convention or at a spring executive board meeting (non-convention year) provided written notification is presented to the membership no later than the Winter issue of *Pi Lights*.
2. International, NY State, and Chapter annual dues and scholarship fees shall be paid by June 1 of each fiscal year. On September 1 members shall be dropped for non-payment of dues and fees and shall be informed of such action by the chapter.
3. All dues, induction fees and scholarship fees shall be collected by the chapter treasurer. State and International dues and fees shall be forwarded to the State Treasurer along with information regarding members who were dropped for non-payment of dues and fees.

### Section B

#### Other Income

NY State shall receive and utilize income from sources other than dues and fees - including but not limited to gifts, bequests, and royalties- in accordance with policies in the NY State Standing Rules or as determined by the NY State Executive Committee.

### Section C

#### Funds

The State shall maintain the following funds as mandated by the CONSTITUTION:

1. Available Fund  
This Fund shall be the operating fund and shall require a budget.
2. Permanent Fund
  - a. The State shall set aside for its Permanent Fund one-fourth of its initiation fees and annual dues until the current assets in the Fund is not less than 30 percent of the available fund annual income, at which time the Executive Board may reduce or discontinue further allocations.
  - b. The principal of the Permanent Fund shall be used for the purchase of induction paraphernalia, articles and equipment of a permanent nature, and for rent of office space or erection and furnishing of a headquarters building.
  - c. Expenditures from the Fund shall be authorized by the Executive Board.
3. Scholarship Fund
  - a. This Fund shall be used to provide scholarship to NY State members.

- b. Monies in this fund come from the portion of the members' annual scholarship fee retained by the state organization.
- c. Rules governing the awarding of NY State scholarships shall be recommended by the Scholarship Committee and approved by the Executive Board.

## Section D

### Financial Accounting

1. The fiscal year is July 1 through June 30.
2. The State Finance Committee shall submit a proposed annual budget for adoption by the State Executive Board at its Spring Meeting.
3. All expense vouchers shall be reviewed and signed by the State President before payment is made by the State Treasurer.
4. The Audit Committee report of its semi-annual audits (July-December and January-June) shall be submitted to the Fall State Executive Board for acceptance.
5. The financial records of NY State Organization of The Delta Kappa Gamma Society International shall be reviewed or audited by an external certified public accountant at the beginning of the term every four (4) years.
6. The State Treasurer shall provide information necessary for a fidelity bond for an amount to be determined by the State Executive Board, cost to be paid by NY State.
7. Any Chair/Administrator in contact with NY State monies must provide an accurate accounting of all transactions and present such for audit to the NY State Audit Committee twice each fiscal year and to external certified public accountant every four (4) years.

## ARTICLE V ORGANIZATION

### Section A

#### Chapters

1. Each chapter shall conduct its business in a manner consistent with the CONSTITUTION and NY State BYLAWS.
  - a. A chapter shall adopt Standing Rules which apply specifically to its own unit and which are consistent with international and state governmental documents.
  - b. Chapters shall review their governing documents each biennium. When changes are made, a revised copy shall be submitted to the State President, Parliamentarian, and chair of the Bylaws and Rules Committee.

2. The chapter officers, except the treasurer, shall be elected in even-numbered years by a majority vote.
  - a. The term of each elected officer shall be two years. No officer, except the treasurer, may serve in the same office longer than two terms in succession. All officers shall take office on July 1 following their election.
  - b. The treasurer shall be elected by the chapter executive board each biennium.
3. The chapter president shall represent the chapter as a voting member of the State Executive Board. Chapter presidents who are unable to attend a State Executive Board meeting shall appoint an official representative who shall have full privileges of participation.

## Section B

### New Chapter

1. The State Executive Board shall approve the organization of a new chapter.
2. If a chapter desires to sponsor a new chapter in the same territory or to divide into two or more chapters, it shall consult with the State President and the State Expansion Committee and secure approval of the State Executive Board before proceeding. No individual may authorize or carry out expansion without such approval.
3. Recommendations of candidates for membership in each new chapter shall be screened by the State Expansion Committee.
4. Rules governing the installation of a new chapter shall be recommended by the State Expansion Committee and adopted by the State Executive Board.

## Section C

### Areas

1. NY State is composed of ten areas, namely Northwestern, Southwestern, West Central, East Central, South Central, North Central, Northern, Capital, Eastern, and Southeastern.
2. The State Executive Board shall define the boundaries of areas and the chapters in each area.
3. Areas are for the purpose of rendering better service to the membership and for providing area representation on various committees.

## Section D

### Area Council

1. Each Area Council shall meet at least twice a year to:
  - a. Plan, schedule, and implement activities of mutual concern
  - b. Encourage members to participate at all levels of the Society
  - c. Plan an Area Conference for the years when there is no State Convention
  - d. Help newly formed chapters
2. An Area Council shall not be financed by dues and shall not maintain a bank account.

3. An Area Council is not a policy-making body. It has no power to dictate to chapters, but it acts in their behalf.

## ARTICLE VI OFFICERS AND RELATED PERSONNEL

### Section A

#### State Officers

1. All officers must be members of the Society.
2. The State elected officers shall be a President, a First Vice President, a Second Vice President, and a Secretary.
3. An Executive Secretary and a Treasurer shall be selected by the Executive Board from the recommendation of the Personnel Committee.
4. The state officers shall serve in an advisory capacity to the State President.
5. Meetings shall be called at the discretion of the State President.

### Section B

#### Related Personnel

1. All related personnel must be members of the Society.
2. A Parliamentarian shall be appointed by the President.
3. An Editor, a Financial Development Fund (FDF) Administrator, and a Webmaster shall be selected by the Executive Board from the recommendation of the Personnel Committee.

### Section C

#### Duties

All personnel shall perform the duties as prescribed in the CONSTITUTION (current edition) Article VI and as authorized by NY State BYLAWS and Standing Rules. In addition:

1. The NY State President shall call to order a meeting of the membership corporation at each State Convention or at a spring state executive board meeting (non-convention year) provided written notification is presented to the membership no later than the winter issue of *Pi Lights*.
2. The Vice Presidents shall, in order, serve as presiding officer in the absence of the President. In the event of the resignation or death of the President, the First Vice President shall succeed to the office of the President and serve until the next regular election of officers. The Vice Presidents shall perform such other duties as the President or Executive Board shall assign them.



3. The Secretary shall keep minutes of each meeting of the NY State organization and furnish the President with a copy of such minutes. She shall serve as Secretary to the Executive Board. She shall carry on such correspondence as may be delegated to her by the President.
4. The Executive Secretary, Treasurer, Editor, Parliamentarian and Immediate Past President shall serve as consultants.
5. The Executive Secretary, Treasurer, Editor, FDF Administrator, Webmaster and other related personnel appointed by the Executive Board shall perform such duties as are prescribed in each job description.
6. The Parliamentarian
  - a. Shall act as advisor to the officers and members of NY State in matters pertaining to interpretation of the CONSTITUTION and to parliamentary usage.
  - b. Shall serve as an ex-officio member, without vote, of the State Executive Board.

## Section D

### Selection and Term of Office

1. Officers, elected by the State Convention in odd-numbered years, shall have a term of two years, unless otherwise specified, or until a successor have been named or elected.
2. No elected officer may serve in the same office longer than two terms in succession.
3. All officers shall assume office on July 1 following their election.
4. The terms of office of the Executive Secretary, Treasurer, Editor, FDF Administrator, Webmaster and other related personnel appointed by the Executive Board shall be as stated in each job description.

## Section E

### Vacancy

1. When a vacancy occurs in the office of President, the First Vice President shall become President for the remainder of the term.
2. When a vacancy occurs in the office of President or First Vice President, the Second Vice President shall become First Vice President for the remainder of the term.
3. When a vacancy occurs in any other position, the State President shall name a successor.
4. When any state officer or committee member is unable to perform her duties, the procedure described in the CONSTITUTION (current edition), Article VI, Section D-2 shall be followed by the State Executive Committee.

## Section F

### Nomination and Election

1. Nomination for office shall be made by the Nominations Committee, which is composed of one member from each area, and elected by ballot at the State Convention in odd-numbered years. The chair shall be appointed by the State President from among the committee members.
  - a. The slate of officers, with candidate qualifications, shall be published in the Winter issue of *PI LIGHTS*.
  - b. The committee shall submit the name of one nominee for each elective office. Consent of the nominee must have been obtained.
  - c. After the report of the committee has been made to the Convention, additional nominations may be made from the floor, with the consent of the nominee.
2. The Nominations Committee shall prepare the ballot and conduct the election.
3. Election shall be by ballot and a majority of votes cast elects. If there is but one nominee for an office, the election may be made by voice vote.

## ARTICLE VII MEETINGS

### Section A

### Conventions

1. Business of NY State shall be conducted biennially at a convention, in the odd numbered years, for the purpose of receiving reports, adopting policy, amending BYLAWS and Standing Rules, electing officers, and transacting other business. The time and place of the convention shall be determined by the Executive Committee.
2. The quorum shall be a majority of those members who have registered at the Convention.
3. Any member attending a NY State Convention may make motions, enter discussions, and vote, except in cases where a roll call is taken. (Refer to CONSTITUTION (current edition), Article IX A 2d.)
4. Roll call vote
  - a. A roll call vote shall be taken when sustained by a majority vote of those present or when requested by five (5) chapter presidents.
  - b. The chapter president or her official designee shall cast the vote for the chapter, one (1) vote for each five (5) active and reserve members or major fraction thereof within the chapter. The vote may be divided.

## Section B

### Other Meetings

1. Executive Board meetings
  - a. Executive Board meetings shall be held at least once a year at a time and place to be determined by the State Executive Committee.
  - b. In the non-convention year, an Executive Board meeting will be held during the Spring or Summer.
  - c. Special meetings may be called by the State President.
2. State Area Conferences
  - a. Area Conferences shall be held each state biennium for the purpose of leadership training and dissemination of Society information.
  - b. Where chapters are contiguous to two areas, members may attend the conference of their choice. Both areas should notify these chapters when sending out information about their conferences.

## Section C

### Chapter Meetings

1. Regular meetings of chapters shall be held at least four times a year.
2. A quorum for the chapter business shall be determined by the chapter.

## ARTICLE VIII EXECUTIVE BOARD

### Section A

#### State Executive Board

1. The NY State Executive Board shall consist of the President, First Vice President, Second Vice President, Secretary, Past State Presidents, and Chapter Presidents. The Executive Secretary, Treasurer, Editor and Parliamentarian shall serve as ex-officio members, without vote.
2. The Executive Board shall:
  - a. Recommend policies and procedures for consideration by the State Convention or the chapters.
  - b. Examine, modify if necessary, and adopt the State budget.
  - c. Select the Executive Secretary, Treasurer, Editor, and such other personnel as may be needed; prescribe their duties, fix their honoraria, and determine their terms of office.

- d. Establish the procedure for budget development and approval, and for the supervision of State finances. The president and treasurer shall serve as ex-officio members in this process.
  - e. Determine the time and place of the meeting upon the recommendation of the Executive Committee.
  - f. Act in the interim between conventions upon matters requiring immediate decision.
  - g. Determine the boundaries of areas and the chapters in each.
3. Meetings of the Executive Board shall be held at least once each year. Special meetings may be called by the State President with a 30-day notice at a time and place to be determined by the State President.
    - a. The presence of a majority of the voting members of the Executive Board constitutes a quorum at meetings.
    - b. Chapter presidents who are unable to attend the Executive Board meeting shall appoint an official representative who shall have full privileges of participation.
  4. A vote of the State Executive Board by mail (postal or electronic) is authorized when necessary.
  5. The State President may authorize State Committee chairs to attend Executive Board meetings and State Conventions.

## Section B

### Executive Committee

1. The members of the State Executive Committee shall be the elected officers of NY State.
2. The NY State President is encouraged to include the executive secretary, the treasurer, the immediate past president, and related personnel in the deliberations of the Executive Committee as appropriate.
3. The Executive Committee shall meet at least once a year between meetings of the Executive Board at a time and place to be determined by the State President to conduct business delegated to it by the Board and to take action on matters requiring immediate decisions.

## Section C

### Chapter Executive Board

The members of the Chapter Executive Board shall be the elected officers of the chapter, the immediate past president, and such other voting members as shall be determined by the Chapter. The treasurer and parliamentarian shall serve as ex-officio members, without vote.

ARTICLE IX  
COMMITTEES

Section A

NY State Standing Committees shall be:

1. Society Business
  - a. Audit
  - b. BYLAWS and Rules
  - c. Communications and Publicity
  - d. Finance - elected
  - e. Leadership Development
  - f. Membership/Expansion
  - g. Nominations - elected
  - h. Personnel
2. Society Mission and Purposes
  - a. Awards
  - b. Educational Excellence
  - c. Native American Grant(s)-in-Aid
  - d. Pi State Achievement Award
  - e. Scholarship
  - f. Travel and Study Stipend
  - g. World Fellowship
3. Committees Subject to Endowment provisions:
  - a. Bea Small Award
  - b. Bea Small Leadership Speakers Fund
  - c. Frederica Hollister Pi State Professional Educator Award
  - d. Gladys L. Mersereau Grant(s)-in-Aid
  - e. Scholarship
  - f. Verna Mulholland Friend of Education Award
4. Special Committees
- 5.

Section B

General Procedure

1. All committees except the Nominations Committee and the Finance Committee (both elected) shall be appointed by the State President
2. The composition of each committee shall be left to the discretion of the State President unless otherwise specified in the committee description.
3. Insofar as possible, at least one member of each chapter will serve on a state standing committee each biennium.
4. Unless needed because of particular expertise, a member shall serve no more than two (2) consecutive terms on the same committee.
5. The State President shall serve as a voting member of the Finance Committee to which she is elected and as an ex-officio member of all committees except the Nominations Committee.
6. Matters requiring immediate committee action may be voted upon by media selected as appropriate by the chair with previous notice required along with a written record of the vote included in the minutes of the committee. Appropriate media include but are not limited to conference calls, e-mail, and teleconferencing. A majority vote of committee members is required for action.

7. Committee meetings shall be held with the approval of the State President.
8. Reports of work accomplished will be prepared on forms supplied by Society Headquarters.

### Section C

#### Duties of Committees

##### 1. Society Business

###### a. Audit

- (1) The Audit Committee shall audit the State Treasurer's books semi-annually and submit a written report to the NY State President, NY State Treasurer, and the NY State Finance Committee chair.
- (2) In the Fall, the Audit Committee report of its semiannual audits shall be submitted to the NY State Executive Board for acceptance.
- (3) The State Treasurer shall serve as a resource for the Audit Committee.
- (4) At the end of the last year of the term of the NY State Treasurer, the Audit Committee shall have a review or audit of the state organization accounts performed by a qualified auditor who is not a member of The Delta Kappa Gamma Society International NY State Organization, and a copy of the audit shall be submitted to the State President, State Treasurer, and the Chair of the Finance Committee. A report will be given to the Executive Board for acceptance.
- (5) If there is a change in personnel in the office of NY State Treasurer, Audit Committee shall have a review or audit performed by a qualified auditor who is not a member of The Delta Kappa Gamma Society International NY State Organization, and a copy of the audit shall be submitted to the State President, State Treasurer, and the Chair of the Finance Committee. A report will be given to the Executive Board for acceptance.
- (6) If an external audit or review has been satisfactorily completed within two years of the end of a term for Treasurer due to a change in personnel, the NY State Executive Board upon the recommendation of the Finance Committee may waive the requirement of another external audit or review at the end of the term upon the request of the Audit Committee.

###### b. BYLAWS and Rules

- (1) The State Parliamentarian shall serve as an *ex-officio* member, without vote.
- (2) The Committee shall receive and study all proposals for amending or revising the BYLAWS and the Standing Rules.
- (3) The Committee shall study all proposals for amending the CONSTITUTION and make information available at the Spring Seminar.
- (4) All amendments or revisions to the BYLAWS to be voted upon by the convention shall be presented to the membership in printed form no later than the Winter issue of PI LIGHTS.
- (5) The Committee shall receive and study all chapter standing rules and make suggestions for compliance with state and international documents.
- (6) The NY State Executive Secretary is responsible for submitting the State BYLAWS to the Constitution Committee once per biennium.

###### c. Communications and Publicity

- (1) The Communications and Publicity Committee shall consist of one member from

each area. The state editor shall serve as an ex-officio member, without vote. The webmaster(s) shall serve as consultant(s).

- (2) The committee shall make recommendations regarding publicity and publications of NY State.
- (3) The committee shall promote the use of publicity and the publications of the Society.
- (4) The committee shall be responsible for assembling, organizing, and preserving materials essential to the continuation of the history of NY State and to encourage the writing and updating of chapter histories.

d. Finance - elected

- (1) The Finance Committee shall consist of an elected member from each area and the State President. The State Treasurer and the State Executive Secretary shall serve as ex-officio members, without vote.
- (2) The committee shall be responsible for supervision of the financial affairs of NY State, including recommendations for the expenditure and investment of funds and preparation of a budget for adoption by the Executive Board.
- (3) The term of office for members of the committee is four years with five members to be elected each biennium. A member shall serve no more than two consecutive terms.

e. Leadership Development

- (1) The coordinator of Society Business (the Second Vice-president) shall serve as an ex-officio member, without vote.
- (2) The committee shall plan and implement programs for state and chapter officers and committee chairs.

f. Membership/Expansion

- (1) The Membership/Expansion Committee shall evaluate the recommendations of persons proposed for NY State honorary membership and submit the names of qualified candidates for vote.
- (2) The committee shall study and make recommendations related to membership problems.
- (3) Necrology and membership shall be the responsibilities of this committee.
- (4) The committee shall also be responsible for expansion within NY State.

g. Nominations - elected

- (1) The Nominations Committee shall consist of one elected member from each area and the chair shall be appointed by the State President from among the committee members.
- (2) The committee shall present in odd-numbered years a report of one nominee for each elective office. These nominees are to be selected from recommendations received from NY State Chapters. The committee shall prepare the ballot in accordance with the plan for nominations and elections adopted by the Executive Board.

- (3) The term of office for members of the committee is four years with five members to be elected each biennium. A member shall serve no more than two consecutive terms.
- h. Personnel
- (1) The Personnel Committee shall screen and recommend candidates to the Executive Board at the end of a term for Executive Secretary, Treasurer, State Editor, Financial Development Fund Administrator and Webmaster.
  - (2) If a vacancy occurs in any of these positions before the end of the term, the President may request the assistance of the Personnel Committee in obtaining candidates for appointment to the remaining term of the position.
2. Society Mission and Purposes
- a. Awards
- (1) The Awards Committee shall consist of the chairs of the Bea Small Award, Frederica Hollister Professional Educator's Award, Gladys L. Mersereau Grant(s)-in-Aid, Native American Grant(s)-in-Aid, Travel and Study Stipend, and Verna Mulholland Friend of Education Award Committees. The Chair of the Communications Committee and the State Editor shall serve as ex-officio members, without vote.
  - (2) The Awards Committee shall designate the distribution of the Awards Fund to benefit State awards and grants. If a contribution is designated to a particular award, however, the money will be added to that fund alone.
- b. Educational Excellence
- (1) The Educational Excellence committee shall consist of 13 members: a chair, one (1) member from each area, an UN-NGO representative, and a music representative.
  - (2) The committee shall be organized to function as a committee of the whole or, at the discretion of the chair, in groups, to accomplish its responsibilities for personal and professional growth, and legislation.
  - (3) The committee shall promote programs and projects for excellence in education.
  - (4) The committee shall identify long-term and short-term programs and projects that focus upon topics adopted by the International Educational Excellence Committee or NY State. The committee shall transmit suggestions for study and action to chapters.
  - (5) The committee shall support programs of action that promote the personal well-being, intellectual growth, and global awareness of women educators; encourage a focus on the arts at state conventions; and develop strategies that will enable chapters to encourage members to become leaders.
  - (6) The committee shall encourage chapters to participate in programs that promote professional growth of women educators.
  - (7) The committee shall study and recommend action on professional issues and shall urge the chapters to initiate, endorse and support desirable legislation or other suitable endeavors in the interest of education and women educators.
  - (8) The committee shall present a training session for the incoming chapter Educational Excellence chairs at the first Fall Seminar of the chapter biennium.



- (9) The music representative shall form an ad hoc committee at the direction of the State President to be responsible for the music at State meetings.
- c. Native American Grant(s)-in-Aid  
The purpose of the Native American Grant(s)-in-Aid Committee is to give financial aid for college study to women of American Indian heritage.
- d. Pi State Achievement Award  
The committee shall receive nominations for and select the recipient(s) of the Pi State Achievement Award.
- e. Scholarship
  - (1) The committee shall take action on recommendations from the International Scholarship Committee.
  - (2) The committee shall promote interest and support for scholarships and award State Scholarships for further study at accredited colleges and universities or other approved programs of study.
  - (3) The committee shall administer the A. Evadna Crawford, the Phoebe Mersereau Eldredge, the Georgia I. Hartmann, the Jeanette Johnson, the Iona M. Keeler, the Edna B. Mack, the Jennie Snapp, and the Ruth E. Williams Scholarship Funds.
- f. Travel and Study Stipend  
The committee shall present travel and study stipends to active and retired educators and promote interest in Society seminars, conferences, regionals or conventions.
- g. World Fellowships  
The World Fellowships Committee shall promote the work of the International World Fellowships Committee in granting world fellowships to women educators who are not members of The Delta Kappa Gamma Society International, and who live in countries other than the United States and Canada.
- 3. Committees Subject to Endowment provisions  
Committees may be established according to endowment provisions only after acceptance by NY State in Convention.
- 4. Special Committees  
Special committees (Ad Hoc) shall be appointed by the State President as authorized. After submitting the final report to the body that authorized it, the committee shall be dissolved.

ARTICLE X  
AREAS OF ACTIVITY

Section A

Scholarships

1. The number of scholarships and the amount of each shall be determined by the Scholarships Committee in consultation with the State Treasurer and in compliance with the funds' documents.
2. Rules governing the administration of the scholarship program shall be recommended by the Scholarship Committee and submitted to the Executive Board.
3. The scholarships include A. Evadna Crawford, Phoebe Mersereau Eldredge, Georgia I. Hartmann, Jeanette Johnson, Edna B. Mack, Jennie F. Snapp, Ruth E. Williams, Iona M. Keeler, and Pi State Scholarship.
4. The A. Evadna Crawford Scholarship Fund
  - a) The A. Evadna Crawford Scholarship Fund was established in 2005 from a bequest by Celeste Crawford, a member of *Beta Lambda* Chapter.
  - b) The principal amount in the A. Evadna Crawford Scholarship Fund may not be less than \$30,000. Any amount above that, accrued through interest or donations, will be available for scholarships. Preference in the selection of recipients will be given to educators who are working with elementary age children.
5. The Iona M. Keeler Scholarship Fund  
The Iona M. Keeler Scholarship Fund was established in 1999 from a bequest by Iona M. Keeler to honor Beta Rho chapter of which she was a member.

Section B

Publications

1. *PI LIGHTS* shall be published four times each year, either online or via US mail, and be made available to all members of NY State.
2. The publications of special monographs and brochures shall be approved by the State President and plans submitted to the Executive Board for financial approval.

Section C

Special Funds

1. The special funds of NY State shall be enumerated at the Fall Executive Board meeting and a printed report of the status of the funds shall be distributed at the State Convention or at the Spring State Executive Board meeting (non-convention year).
2. The Doris E. Nickerson and Ruth Nickerson Leadership Development Funds
  - a. The Doris E. Nickerson Leadership Development Fund for Incoming NY State Chapter Presidents was established in 1988 in memory of Doris E. Nickerson by her sister Ruth Nickerson.

- b. The Ruth Nickerson Leadership Development Program for incoming NY State Committee Chairs began in 1991.
- c. The fund had a base of ten thousand dollars (\$10,000) with a fifteen hundred-dollar (\$1500) implementation grant the first year. The interest derived from the investment of the base fund shall be used toward the funding of the Leadership Development Program. Planning for the Leadership Development Program shall be the responsibility of the NY State President and the Executive Committee.
- 3. The Financial Development Fund is comprised of moneys associated with the sale of items authorized by the Executive Committee.
- 4. The Awards Fund is an educational fund comprised of
  - a) Money from Convention (SR 9.04b),
  - b) Money contributed to this fund by or in honor of members, of
  - c) Undesignated gifts.
 The Awards Committee will allocate, as needed, the money in the Awards Fund to the funds of the committees represented by the Awards Committee.
- 5. The Bea Small Leadership Speakers Fund
  - a) The Bea Small Leadership Speakers Fund was established in 1996 from a bequest by Bea Small, a member of *Omega* chapter.
  - b) The sole purpose of this fund is to provide a speaker (facilitator, workshop presenter) to assist in the Leadership Training of NY State members. This Leadership Training could occur during the Leadership Training for State Committee Chairs or other leadership training wherever the greatest need exists and as determined by the committee managing the fund.
  - c) The committee administering this fund will be composed of the following members: the NY State President or her designee, a member of the NY State Leadership Development Committee and a member selected by Omega Chapter from its active members at the beginning of each state biennium. The President or designee shall serve as chair.

## Section D

### Committees Subject to Endowments

- 1. The Gladys L. Mersereau Grant(s)-in-Aid
  - a. The Gladys L. Mersereau Grant(s)-in-Aid was established in 1975.
  - b. The Board of Trustees shall grant this award to non-members of The Delta Kappa Gamma Society International to further their educational studies and preparation for teaching.
  - c. The income for the award shall be derived from the interest from the Gladys L. Mersereau Fund and monies from Awards Fund as needed.
  - d. The Board of Trustees shall consist of seven trustees (president, first vice-president, immediate past president, executive secretary, treasurer of NY State) and such trustees shall hold office so long as they hold such respective NY State offices in The Delta Kappa Gamma Society International. The two remaining trustees shall be elected by the NY State Executive Board of The Delta Kappa Gamma Society International from names of candidates submitted by the State Nominating

- Committee. The two trustees of the initial Board of Trustees named in the Articles of Incorporation (who are not officers of NY State) shall serve until the next annual meeting of the State Executive Board of The Delta Kappa Gamma Society International of New York. At such annual meetings there shall be one elected for a term of three years and one for a term of five years to succeed those trustees whose terms of office are then expiring. Thereafter these two trustees shall be elected by the State Executive Board for a term of five years to succeed those trustees whose terms of office are then expiring.
2. Verna Mulholland Friend of Education Award
    - a. The Verna Mulholland Friend of Education Award was established in 1983.
    - b. The Board of Trustees shall consist of five trustees, one of whom shall always be from the Southeastern Area. The trustees shall be appointed by the State Executive Committee, beginning in September 1984. Three trustees shall be appointed to serve for five years; and two to serve for three years to assure continuity of the term. Thereafter, the terms of each trustee shall be for five years.
    - c. The Board of Trustees shall request nominations for the award annually from NY State chapters and/or members. The nominee shall be a woman from New York State who is not a member of The Delta Kappa Gamma Society International nor eligible for membership in the Society, but rather a woman outside the profession who has given outstanding service to promoting quality education and who has worked significantly toward improving the educational opportunities of others.
  3. The Frederica Hollister Pi State Professional Educators Award
    - a. The Frederica Hollister Pi State Professional Educators Award was established in 1988 from a bequest of Frederica Hollister.
    - b. The Board of Trustees shall make this award available annually (funds permitting) to an active member of NY State who has held membership for at least five years in NY State of The Delta Kappa Gamma Society International. The recipient may be either an active or retired or former member of the teaching profession.
    - c. The Board of Trustees shall consist of four trustees, one of whom shall be a member of *Beta Rho* Chapter. The other three shall be members of the NY State Executive Committee. The trustees shall be appointed at the beginning of each state biennium by the NY State President who shall designate the chair.
  4. The Bea Small Award
    - a. The Bea Small Award was established in 1999 in memory of Bea Small, a member of *Omega* chapter.
    - b. The sole purpose of this award shall be to recognize a state chapter(s) having an outstanding existing program/project, which addresses a need of a specific population within the chapter's geographical area.
    - c. The Board of Trustees administering this award shall consist of four trustees, one of whom shall be selected by *Omega* Chapter. The other three shall be appointed by the NY State President from the following: the State Executive Committee, the State Program Committee, and the State Communications Committee.

ARTICLE XI  
PARLIAMENTARY AUTHORITY

Robert's Rules of Order (current edition) shall govern the proceedings of NY State and its chapters in all cases not provided for in the CONSTITUTION, State BYLAWS and Standing Rules.

ARTICLE XII  
AMENDMENTS

Section A

These BYLAWS may be amended at the NY State Convention by a two-thirds vote, provided notice of proposed amendments shall have been published no later than the Winter Issue of *PI LIGHTS*.

Section B

Procedures

1. All proposed amendments to these BYLAWS shall be submitted for study to the Bylaws and Rules Committee by November 1st, with a copy sent to the NY State President. Any member, committee, chapter, or board shall be eligible to submit a proposed amendment. All proposals for amendment shall be studied by the Bylaws and Rules Committee and recommendations shall be submitted to the Executive Committee for approval before they are published in *PI LIGHTS* and submitted to a vote at an Executive Board meeting and a State Convention.
2. Any proposed amendment or revision that has been rejected by the Bylaws and Rules Committee and/or the Executive Committee shall be submitted to a vote of the convention when such a request is made in writing by one-third or more of the chapter presidents. Such a request shall be submitted to the NY State President no later than February 8 and shall be published no later than the Spring issue of *PI LIGHTS*.
3. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.

Section C

All proposed amendments shall be approved by a two-thirds vote of the Executive Board before being submitted to a NY State Convention.

## Section D

If any amendment to the CONSTITUTION makes a corresponding amendment to these BYLAWS necessary or causes them to be in conflict with the CONSTITUTION, these BYLAWS shall be amended to conform to the CONSTITUTION.

## ARTICLE XIII DISSOLUTION

### Section A

In the event of a dissolution of NY State, also known as The Delta Kappa Gamma Society, Inc. of New York State, the net assets of the corporation shall be distributed as follows:

1. State
  - a. All liabilities and obligations shall be paid and satisfied, or adequate provision shall be made, therefore.
  - b. The Executive Board shall determine specific procedures for liquidating remaining assets and shall supervise disbursement of funds in accordance with the incorporation laws of New York State and the International governing documents.
2. Chapter
  - a. The State Executive Committee in conjunction with the Chapter Executive Board shall determine the specific procedures for chapter dissolution in accordance with the incorporation laws of New York State and the International governing documents.
  - b. Each chapter shall provide in its rules for its own possible dissolution in accordance with the incorporation statutes of the political entity by which the chapter was chartered. All liabilities and obligations shall be paid and satisfied, or adequate provision shall be made, therefore.
  - c. All assets remaining after satisfaction of all liabilities and obligations shall revert back to NY State.
3. Other

In the event of the dissolution of a scholarship, special scholarship, special award or special fund, the Executive Board shall determine specific procedures for liquidating remaining assets, unless predetermined by governing documents.

### Section B

In the event of the dissolution of a single chapter of NY State,

1. The Chapter Executive Committee shall consult with the NY State Executive Committee to determine the specific procedures for chapter dissolution in accordance with the incorporation laws of New York State and the International governing documents.
2. Any chapter considering dissolution shall notify the NY State Executive Board and request approval.

3. Before a chapter is dissolved, the approval of the NY State Executive Board must be obtained.
4. Careful consideration shall be given to the manner in which those desiring to maintain membership transfer to other chapters. International procedures must be followed.
5. Any remaining funds in the chapter account shall be sent to the NY State treasurer and deposited in the available fund.
6. Chapter paraphernalia, Society publications, and chapter records shall be retained in the NY State archives and made available for use.
7. The chapter charter must be returned to NY State to be forwarded to the Society Headquarters.
8. The NY State Executive Board shall determine whether the Greek name shall be reused.

ARTICLE XIV  
PI STATE EDUCATIONAL FOUNDATION

Section A

As a means of furthering the educational purposes of NY State, consent is given to the establishment and operation of an educational corporation under the New York Non-Profit Corporation Act, to be named, "The Pi State Educational Foundation," for such purposes and to be formed and operated in such a way that said Foundation will be exempt from federal income taxation under the Internal Revenue Code now or which hereafter be in effect; and the proper officers of the Pi State Educational Foundation are authorized to advise the Secretary of State of New York that NY State of The Delta Kappa Gamma Society approves and consents to the use of such name by said Foundation.

Section B

Such officers of the Pi State Educational are designated in the Bylaws of said Foundation, are authorized to act as officers and trustees of the Pi State Educational Foundation and to elect officers and trustees of said Foundation according to the BYLAWS of said Foundation.

Section C

This act shall become void only upon the dissolution of NY State as provided in the BYLAWS of said Foundation.