



## NYSO DKG WORKSHOP PROPOSAL FORM

Educational Excellence Committee

Completed proposals are due **November 1** for the Spring Executive Board Meeting/Seminar or Convention and **May 1** for the Fall Executive Board Meeting/Seminar.

**Return completed form to:**

**Rosemary Van Wart**  
**EEC Chair 2021-2023**  
**105 Tomahawk St.**  
**Yorktown Heights, NY 10598**  
[rvw20@optonline.net](mailto:rvw20@optonline.net)  
914-248-5397

**Name of Presenter(s)/Contact:** \_\_\_\_\_

**Presenter(s)/Contact Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_ **DKG member for** \_\_\_\_\_ **years**

**Chapter Name:** \_\_\_\_\_ **Email address:** \_\_\_\_\_

**Workshop Title:** (Please limit to 6-8 words) Length of Workshop is 45 minutes. \_\_\_\_\_

**Brief Description of the Workshop:** (As it would appear in the program) \_\_\_\_\_

**Equipment Requested (All listed may not be available on all days). Check all that apply:**

Microphone  Slide Projector/Screen

VCR/Monitor  LCD Projector/Screen

Flip Chart/Pad/Markers **(Laptop computer must be provided by Presenter.)**

Listed equipment will be provided **if available**. **Printed materials are the responsibility of the presenter.**

By checking this box, I understand that DKG New York State Organization *cannot* reimburse presenters for any expenses incurred for this workshop.

**Submission Date:** \_\_\_\_\_