

NY State Secretary's Activity Report



Lisa M. Huyck
2017-2019

“Opportunities to Connect”

Goal: *“To grow personally and professionally in Delta Kappa Gamma, to be helpful and supportive to all Pi State members, and to be a positive voice in the future of education”*

July 2017:

1. Attended for the Executive Committee Meeting in Syracuse on 7.6.17 and 7.7.17, and recorded, transcribed and prepared the Minutes
2. Attended the Leadership Development Seminar (LDS) in Syracuse on 7.7.17 and 7.8.17
3. Attended LDS for Executive Committee 7.7.17
4. Participated and presented at the LDS training

August 2017:

1. Participated in the Go-to-Meeting on 8.1.17 for the Verna Mulholland Friend of Education Award Board of Trustees as Liaison to State Committees Subject to Endowments

September 2017:

1. Contacted the Chapter Presidents in the Northern area by email
2. Attended the North Central Area Council Conference in Oswego on 9.23.17

October 2017:

1. Attended Pi State Executive Committee Go-to-Meeting 10.2.17 and recorded, transcribed and prepared the Minutes

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2. Attended the Capital Area Council Conference 10.14.17
3. Participated in Gladys L. Mersereau Board of Trustees on 10.16.17 as State Committee Liaison to Committees Subject to Endowments

November 2017:

1. Contacted select Northern Area Chapter Treasurers to remind about completing IRS form 990

December 2017:

1. Attended Executive Committee Go-to-Meeting 12.4.17 and recorded, transcribed and prepared the Minutes

February 2018:

1. Attended the Go-to-Meeting for Bea Small Awards Committee as Liaison for Committees Subject to Endowments

March 2018:

1. Attended the Go-to-Meeting for Scholarship Committee as Liaison for Committees Subject to Endowments
2. Talked with 2nd State Vice President about awards, direction and collaboration
3. Attended Go-to-Meeting for Executive Committee and recorded, transcribed and prepared the Minutes
4. Contacted Northern Area Council Chapters to encourage attendance at Spring Executive Board Meeting/Seminar in Latham

April 2018:

1. Attended Spring Executive Board Meeting/Seminar in Latham
2. Attended Executive Committee Meeting in Latham and recorded, transcribed and prepared the Minutes
3. Presented Executive Committee and State Finance Committee at Executive Board Meeting
4. Attended the Executive Board Meeting and recorded, transcribed and prepared the Minutes
5. Attended *Beta Epsilon* Chapter Meeting as State Representative

May 2018:

1. Contacted Northern Area Council Chapters to encourage attendance at "*LDS on the Road*"

June 2018:

1. Attended Go-to-Meeting for Executive Committee and recorded, transcribed and prepared the Minutes
2. Accepted Northern Area Council Conference as State Representative for July

June 2018:

1. Attended the Go-to-Meeting on June 11, 2018 for the Executive Committee
2. Registered to attend the Northern Area Council Meeting on July 17, 2018

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3. Prepared and recorded, transcribed, and distributed the minutes from the Executive Committee GTM on June 11, 2018
4. Prepared the Executive Committee Activity Report for the State Website ending June 30, 2018 for NYS Secretary
5. Attended the Leadership Development Seminar on June 30, 2018 in Baldwinsville

July 2018:

1. Attended the Northern Area Council Meeting on July 17, 2018

August 2018:

1. Went to Headquarters with State Treasurer
2. Contacted the Committee to Review the Minutes from the Spring Executive Board and Corporation Meetings to review the Minutes and receive signatures
3. Delivered supplies and folders to *Beta Omicron* in Delhi.

September 2018:

1. Registered to attend the South Central Area Conference on September 29, 2018
2. Registered to attend the Eastern Area Conference on September 22, 2018
3. Registered to attend the Fall Executive Board Meeting and Seminar at the Radisson in Corning on October 12 and 13, 2018
4. Attended Executive Go-to-Meeting on September 12, 2018
5. Recorded and prepared, transcribed and distributed the minutes from the Executive Committee Go-to-Meeting on September 12, 2018
6. Prepared Executive Committee Activity Report for the State Website through September 30, 2018 for the NY State Secretary
7. Attended the Eastern Area Conference

On Going Tasks:

1. Liaison for Pi State Committees Subject to Endowments:
Bea Small Award Board of Trustees, Bea Small Leadership Speakers' Fund, Gladys L. Mersereau Grant(s)-in-Aid, Frederica Hollister Professional Educators Award, Scholarship and Verna Mulholland Friend of Education Award
2. Liaison to Northern Area Council
3. Member Pi State Frederica Hollister Professional Educators Award Committee