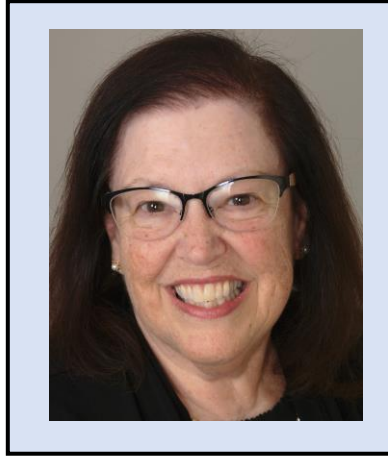


NY State President's Activity Report



Mary-Martha W. Harvey

2017-2019

“Opportunities to Connect”

Goal: *“I hope to encourage Pi State Members, key women educators, to embrace opportunities to connect, to let members shine, feel valued, be involved and lead, to invite and honor educators you know with membership, to collaborate and to support each other in leadership opportunities at the Chapter, Area Council, State and International levels.”*

April 22, 2017 to June 2017:

1. Led Transition II Meeting for new Executive Committee 4.22.17
2. Appointed State Committee Chairs for 2017-2019
3. Appointed State Committee members for 2017-2019
4. Collaborated with Leadership Development Co-Chairs for LDS for State Chair Training 6.6.17 in Henrietta and 6.27.17 in Canandaigua
5. Collaborated with Leadership Development Co-Chairs to plan Leadership Development Seminar for State Chairs
6. Attended Leadership Development Go-to-Meetings on 6.14.17, 6.23.17 and 6.28.17 and participated in preparations for Leadership Development Seminar for State Chairs
7. Completed summer issue of *Pi Lights* and worked with printer and mail-house

July 2017:

1. Emailed materials to Executive Committee for Meeting 7.6-7.17
2. Chaired Executive Committee Meeting at Hilton Garden Inn, East Syracuse 7.6-7.17
3. Participated in Executive Committee Training 7.7.17

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4. Participated in Leadership Development Training for new State Chairs 7.7-8.17
5. Met with past and new Finance Committee Chairs and State Treasurer; signed documents for investments and bank 7.8.17
6. Attended State President's Training at Northeast Regional Conference in Windsor, Ontario with State Executive Secretary
7. Attended NERC in Windsor, Ontario and participated in *New York Dines Out*
8. Contacted members of dissolved *Alpha Delta* Chapter with information about transfer by phone, email and letter
9. Held training on 7.25.17 in Victor with Leadership Development Co-Chairs for Chairs who could not attend Leadership Development Training on 7.7-8.17
10. Held training for State Editor in Pittsford 7.27.17
11. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to Chapter Presidents and pre-orders
12. Completed *On-Going* tasks
13. Continued to update and create State Website documents

August 2017:

1. Held training on 8.3.17 in East Syracuse with Leadership Development Co-Chairs for chairs and Co-Chairs who could not attend Leadership Development Training on 7.7-8.17
2. Attended Go-to-Meetings for State Committees of Awards 8.1.17, Pi State Achievement 8.16.17, Communications & Publicity 8.21.17, Scholarship 8.21.17, Travel & Study 8.22.17 and World Fellowship 8.28.17
3. Continued to update and create State Website documents
4. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
5. Completed *On Going* tasks
6. Emailed Summer 2017 issue of *Pi State President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
7. Contacted the Chapter Presidents in West Central Area about IRS Form 990

September 2017:

1. Submitted articles and collaborated with State Editor regarding fall issue of *Pi Lights*
2. Proofed fall issue of *Pi Lights* and sent to Webmaster to post on State Website
3. Attended Go-to-Meetings for State Committees of Membership & Expansion 9.11.17, Educational Excellence 9.12.17, Finance 9.20.17, World Fellowship 9.25.17
4. Attended *Beta Theta's* Chapter Meeting as State Visitor 9.13.17 in Wolcott
5. Attended *Beta Chi's* 40th Anniversary Celebration as State Visitor 9.18.17 in Corning
6. Attended North Central Area Conference 9.23.17 in Oswego with State Parliamentarian
7. Continued to update and create State Website documents
8. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
9. Completed *On-Going* tasks
10. Emailed materials for Executive Committee Go-to-Meeting on 10.2.17
11. Emailed September 2017 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website

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October 2017:

1. Chaired Executive Committee Go-to-Meeting on 10.2.17
2. Attended Go-to-Meetings for State Committees of Bea Small Award 10.3.17, Personnel 10.16.17, World Fellowship 10.23.17, Membership & Expansion Committee 10.30.17
3. Attended *Alpha Alpha's* Chapter Meeting as State Visitor 10.5.17 in Rochester
4. Continued to update and create State Website documents
5. Chaired Gladys L. Mersereau Grant(s)-in-Aid Board of Trustees GTM Meeting 10.16.17
6. Attended Capital Area Conference, "*Join Us on a Learning Journey,*" 10.14.17 at The Century House in Latham
7. Attended East Central Area Conference, "*Women's Night Out,*" 10.19.17 in Geneva and assisted in the preparations
8. Completed site visits with State Executive Secretary Karen Crumley on 10.25.17 and 10.26.17 for Fall 2018 Executive Board Meeting/Seminar and 2019 Pi State Convention
9. Attended *Tau & Zeta* Joint Chapter Meeting as State Visitor 10.25.17 in Middleton
10. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
11. Completed *On-Going* tasks
12. Emailed October 2017 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website

November 2017:

1. Submitted articles and collaborated with State Editor regarding winter issue of *Pi Lights*
2. Attended East Central Area Conference Meeting in Geneva 11.1.17
3. Attended Go-to-Meetings for State Committees of State Ad Hoc Committee on State Financial Resources 11.1.17 and State Committees of Membership & Expansion 11.27.17, World Fellowship 11.27.17 and Personnel 11.28.17
4. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
5. For Spring 2018 Executive Board Meeting/Seminar ...
 - Collaborated with Educational Excellence Chair and Co-Chairs about Workshops
 - Contacted Keynote
 - Collaborated with State Executive Secretary about schedule and meals
 - Confirmed Pi State Educational Foundation Annual Meeting plans
6. Approved dates for Fall 2018 Area Conferences for Eastern Area 9.22.18, NW & SW Areas 9.29.18 and South Central Area 9.29.18
7. Emailed materials for Executive Committee Go-to-Meeting on 12.4.17
8. Completed *On Going* tasks
9. Emailed November 2017 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
10. Emailed materials for Executive Committee Go-to-Meeting on 12.4.17

December 2017:

1. Submitted articles and collaborated with State Editor regarding winter issue of *Pi Lights*
2. Chaired Executive Committee Go-to-Meeting on 12.4.17

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3. Attended Go-to-Meetings for State Ad Hoc Committee on State Financial Resources 12.1.17 and State Communications & Publicity Committee 12.11.17
4. Continued to update and create State Website documents
5. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
6. Completed *On Going* tasks
7. Attended Memorial Service for Pi State Past President Bev Anker in Amherst

January 2018:

1. Proofed winter issue of *Pi Lights* and sent to printer with updated State membership list for mailing. Approved contract and archived issue on State website.
2. Attended Go-to-Meetings for Ad Hoc Committee on State Financial Resources 1.11.18 and State Membership & Expansion Committee 1.22.18
3. Toured potential 2019 Convention sites in East Central area
4. Mailed booklets, *Pi State Fourth Twenty Years 1995-2015*, to orders as received
5. Continued to update and create State Website documents
6. Had fall and spring 2017 online issues of *Pi Lights* printed for archives
7. Attended *Alpha Alpha & Beta Eta's* Joint Legislative Brunch at St. John Fisher College
8. Met with State Executive Secretary Karen Crumley and Events Manager at Ramada Geneva Lakefront and discussed 2019 Convention and possible contract
9. Completed *On-Going* tasks
10. Emailed winter 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website

February 2018:

1. Submitted articles and collaborated with State Editor regarding spring issue of *Pi Lights*
2. Toured potential sites in Syracuse area for 2020 Fall Executive Board Meeting/Seminar with State Executive Secretary Karen Crumley
3. Toured Legacy in Victor and met with Events Coordinator and Head Chef about possible 2018 "*LDS on the Road*" site June 28 with State Parliamentarian and Co-Chair Leadership Development Committee
4. Continued to update and create State Website documents
5. Attended Go-to-Meetings for State Committees of Bea Small Award 2.26.18 and Travel & Study Stipend 2.27.18
6. Received date for 2018 Northern Area Conference 7.17.18
7. Completed *On-Going* tasks
8. Emailed February 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
9. Communicated with Gladys L. Mersereau Grant(s)-in-Aid Board of Trustees
10. Prepared materials for Spring 2018 Executive Board Meeting/Seminar in Latham

March 2018:

1. Submitted articles and collaborated with State Editor regarding spring issue of *Pi Lights*
2. Emailed agenda and materials for Executive Committee Go-to-Meeting on 3.12.18

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3. Toured Legacy in Victor and met with Events Coordinator and Head Chef about possible 2018 "LDS on the Road" site June 28 with State Parliamentarian and Co-Chair Leadership Development Committee
4. Attended Go-to-Meetings for State Committees of Scholarship 3.2.18, World Fellowship 3.5.18, Membership & Expansion 3.6.18, Leadership Development on 3.7.18, Awards Committee on 3.13.18, Ad Hoc Committee on State Financial Resources on 3.14.18 and Communications & Publicity on 3.27.18
5. Was notified of Southeastern Area Conference 3.24.18
6. Attended State Finance Committee at Hilton Garden Inn, East Syracuse 3.9-10.18
7. Chaired State Executive Committee Go-to-Meeting 3.12.18
8. Continued to update and create State Website documents
9. Received date for 2018 Northern Area Conference 7.17.18
10. Attended 2018 National Legislative Seminar 3.18-21 in Washington, D.C and met with Congresswoman Elise Stefanik of the 21st New York District and her Senior Legislative Assistant Patrick Hester
11. Completed *On-Going* tasks
12. Emailed March 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
13. Communicated with Gladys L. Mersereau Grant(s)-in-Aid Board of Trustees
14. Prepared materials for Spring 2018 Executive Board Meeting/Seminar in Latham

April 2018:

1. Edited and proofed spring issue of *Pi Lights*. Sent to State Webmaster to archive issue on State website and emailed to State Presidents.
2. Completed materials and printing for Spring 2018 Executive Board Meeting
3. Continued to update and create State Website documents
4. Contacted State Chairs about presentations at Executive Board Meeting
5. Participated in Go-to-Meeting 4.3.18 and 4.30.18 for State Leadership Development Committee
6. Emailed agenda and materials for Executive Committee Meeting on 4.20.18 at Latham
7. Emailed SCHEDULE and TENTATIVE AGENDA to Executive Board members with attachments
8. Chaired Executive Committee Meeting 4.20.18
9. Appointed Co-Chairs for 2019 Convention
10. Accepted with regret the resignation of State BYLAWS & Rules Chair and appointed new State BYLAWS & Rules Chair
11. Accepted with regret the resignation of State Finance Committee Chair and appointed new State Finance Committee Chair
12. Chaired the Executive Board and Corporation Meetings 4.21.18
13. Participated in the Presidents' Leadership Development Workshop
14. Completed *On-Going* tasks
15. Emailed April 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website

May 2018:

1. Attended *Beta Epsilon* Chapter Meeting in Cuba with State Parliamentarian Ellie Robinson
2. Attended DKG International Webinar 5.8.18 for Proposed Amendments to International Constitution and Standing Rules with International President Carolyn Pittman
3. Continued to update and create State Website documents
4. Approved contract with Ramada Geneva Lakefront for 2019 Convention
5. Participated in Go-to-Meeting 5.14.18 for State Leadership Development Committee
6. Attended *Beta Delta* Chapter Meeting 5.16.18 in Seneca Falls and installed new Officers
7. Attended *Gamma Gamma* Chapter Meeting 5.17.18 in East Aurora with State Parliamentarian Ellie Robinson and installed new Officers
8. Attended *Beta* Chapter Meeting 5.21.18 in Cortland with State Parliamentarian Ellie Robinson and installed new Officers
9. Participated in East Central Area Council Meeting 5.23.18 in Geneva
10. Worked with goldsmith in Victor to create Pi State Achievement Award pins and approved contract
11. Emailed May 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
12. Created Committee Sign-up document with descriptions of responsibilities for NYS 2019 Convention to distribute to June Chapter Meetings for East Central Area

June 2018:

1. Submitted articles and collaborated with State Editor regarding summer issue of *Pi Lights*. Edited and proofed the issue and sent to printer with updated State membership list for mailing. Approved contract and sent to State Webmaster to archive issue on State website.
2. Continued to update and create State Website documents
3. Received information from Chapters about Proposed Amendments to International Constitution & Standing Rules, consolidated responses and emailed to all NYS registrants to DKG International Convention
4. Participated in Go-to-Meeting for State Membership & Expansion Committee 6.4.18
5. Participated in Go-to-Meeting for State Leadership Development Committee 6.6.18
6. Attended *Alpha Lambda's* 60th Anniversary Celebration in Lancaster 6.7.18 with Past Pi State President & State Leadership Development Co-Chair Jeanne Schenk, State Executive Secretary Karen Crumley and State Parliamentarian Ellie Robinson
7. Meet with Leadership Development Co-Chairs about "*LDS on the Road*"
8. Prepared agenda and materials for Executive Committee Go-to-Meeting
9. Chaired Executive Committee Go-to-Meeting 6.11.18
10. Emailed June 2018 issue of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
11. Prepared documents for "*LDS on the Road*"
12. Participated in Leadership Development Training for Chapter Leaders, "*LDS on the Road*," June 28 in Victor, June 30 in Baldwinsville and July 2 in New City

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July 2018:

1. Continued to update and create State Website documents
2. Met with 2019 Convention Co-Chairs 7.6.18 in Canandaigua
3. Attended DKG International Convention in Austin, Texas 7.15-21.18
4. Participated in International Executive Committee Meetings 7.16.18
5. Toured NYS 2019 Convention Ramada Geneva Lakefront and met with Convention Co-Chairs
6. Prepared summary of Adopted International Constitution & Standing Rules for State Presidents to share with members
7. Emailed July 2018 issues of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and NY State Past Presidents and archived the issue on State Website

August 2018:

1. Edited and proofed spring issue of *Pi Lights* Proofed winter issue of *Pi Lights*. Archived issue on State website and emailed to State Presidents.
2. Continued to update and create State Website documents
3. Approved contracts for Hilton Garden Inn, East Syracuse for 2019 Leadership Development Training for State Chairs and March 2019 Finance and Audit Committee Meetings
4. Approved contract for Sheraton University Inn, Syracuse for spring 2020 Executive Board Meeting/Seminar
5. Completed paperwork for Oppenheimer Investments
6. Emailed August 2018 issues of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and Pi State Past Presidents and archived the issue on State Website
7. Participated in State Finance Committee Go-to-Meeting 8.8.18
8. Meet with NYS 2019 Convention Steering Committee 8.13.18 in Phelps
9. Worked at Headquarters in Saratoga Springs 8. 20-22.18 with Past State President & Leadership Development Co-Chair Jeanne Schenk, Executive Secretary Karen Crumley and Past State President & FDF Administrator Joan Slagle
10. Attended *Beta Omega* Chapter Meeting and Induction 8.21.18
11. Participated in ZOOM CTLE Conference 8.23.18 with State Educational Excellence Chair Karen Jones, State Second Vice-President Jennifer Lee-Alden and Greater Capital Region Teacher Center Director Valerie Lovelace
12. Participated in Go-to-Meeting for State Leadership Development Committee 8.28.18

September 2018:

1. Met with 2019 Convention Co-Chairs 9.4.18 in Canandaigua
2. Attended 2019 Convention President's Banquet Meeting 9.8.18 in Canandaigua
3. Prepared agenda and materials for State Executive Meeting
4. Chaired Go-to-Meeting for State Executive Committee 9.12.18
5. Attended 2019 Convention Steering Committee Meeting 9.17.18 in Phelps
6. Continued to update and create State Website documents
7. Attended *Beta Tau* Chapter Meeting 9.24.18 in Geneseo
8. Received and approved date for West Central Area Conference 9.28.19
9. Proofed and edited 2018-2020 NY State DIRECTORY

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10. Emailed September 2018 issues of *President's News & Notes* to Executive Committee, Chapter Presidents, State Chairs and NY State Past Presidents and archived the issue on State Website
11. Attended Go-to-Meeting for State Educational Excellence Committee 9.25.18
12. Had conference call with Managing Director of Oppenheimer Investments
13. Attended Go-to-Meeting for State Finance Committee 9.26.18
14. Prepared materials for Fall 2018 Executive Board Meeting/Seminar
15. Discussed and planned INFO FAIR with State Chairs/Co-Chairs and Legislative Luncheon with US Forum Representative Joan Slagle and Awards Chair & Host for Legislative Keynote Erin Merrill

On Going Tasks:

1. Maintain communication with State Chairs, Executive Committee, State Chapter Presidents and State Past Presidents ... create a monthly email *Pi State President's News & Notes* that is emailed and archived on State Website
2. Vote as International Executive Board Member on behalf of State Organization
3. Chair of Gladys L. Mersereau Grant(s)-in-Aid Board of Trustees
4. Member Finance Committee during biennium
5. *Ex officio* member of NY State Committees, except Nominations, Finance and Gladys L. Mersereau Grant(s)-in-Aid Board of Trustees
6. Executive Committee Liaison to West Central Area Council
7. Schedule Go-to-Meetings for State Committees, Area Councils and Pi State Educational Foundation Board of Directors with International
8. Communicate with Chairs to ensure the business of State is conducted to the benefit of all members
9. Approve vouchers for expenses and submit to State Treasurer for payment
10. Assign State Visitations when requested by Chapter Presidents, send confirmations and receive Visitation Reports
11. Ensure arrangements are ongoing for the State Executive Board Meetings/Seminars in spring and fall 2018 and NY State Convention spring 2019
12. Encourage Chapters to update Form 110s for New Officers – due 15 May 2018
13. Collaborate with State Editor on *Pi Lights* issues and proof the issues
14. Collaborate with State Webmaster, approve content and update/create documents for State Website
15. Answer emails, letters and phone calls from Executive Committee, State Chairs, Chapter Presidents and Officers and State members as well as contact queries on State Website and from International
16. Attend CTAUN, U.S. Forum National Legislative Seminar, NE Regional Conference, International Convention, Chapter Visitations, Area Conferences and State Meetings and trainings