



**The Delta Kappa Gamma Society International
NYSO Committee**

The NYSO Personnel Committee



**NY State Personnel Committee
Chair Mary Ellyn Levy**

NYSO Personnel Committee

Mary Ellyn Levy, Chair, Tau

Karen Crumley, Tau

Cornelia Johnson, Beta Delta

Joan Slagle, Beta Omega

Emilie Stris, Alpha Phi

About the Personnel Committee

The *Personnel Committee* screens and reviews all candidate applications for Elected Personnel positions and recommends candidates to the NY State Executive Board for action. The Committee is responsible to recommend candidates for Elected State Personnel (*Executive Secretary, Treasurer, Editor, Financial Development Fund Administrator and Webmaster*). During the 2021-2023 Biennium, applications for the positions of Treasurer and Editor will be available.

If a vacancy should occur in a position, the NYSO President may request assistance from the Personnel Committee for help in soliciting candidate(s) that she would appoint to finish the remaining term(s) of office.

The Personnel Committee informs members of the responsibilities of each position and the tasks that are needed to be performed by the job. It is the Committee's responsibility to send articles about vacancies and candidate selection to the NY State Editor for advertising in *Pi Lights* and to members of NY State through communication with Chapter Presidents and postings on the NY State website.

Applications for Elected Personnel are available on the NY State website. For further information, please contact Personnel Committee **Chair Mary Ellyn Levy**, [**melevy@hvc.rr.com**](mailto:melevy@hvc.rr.com).

Goals of the Personnel Committee

1. Advertise the vacancy of any of the positions to all of NY State members, using **Pi Lights**, the NY State website and communications with Chapter Presidents
2. Promote the responsibilities of each position for all to understand the tasks to be performed by the job
3. Review all candidates' credentials and letters of recommendation for each position
4. Recommend candidate(s) for the position(s) to the Executive Board for action
5. Revise and implement an Elected Personnel Appraisal Form