



NYS WORKSHOP PROPOSAL FORM

Educational Excellence Committee

Completed proposals are due November 1 for the Spring Executive Board Meeting/Seminar or Convention and May 1 for the Fall Executive Board Meeting/Seminar.

Return completed form to:

Sue Norris
EEC Chair 2019-2021
PO Box 33
Raquette Lake, NY 13436
sknorris@frontiernet.net
315-354-4093

Name of Presenter(s)/Contact: _____

Presenter(s)/Contact Address: _____

Telephone: _____ DKG member for _____ years

Chapter Name: _____ Email address: _____

Workshop Title: (Please limit to 6-8 words) Length of Workshop is 45 minutes. _____

Brief Description of the Workshop: (As it would appear in the program)

Equipment Requested (All listed may not be available on all days). Check all that apply:

- Microphone Slide Projector/Screen
- VCR/Monitor LCD Projector/Screen
- Flip Chart/Pad/Markers **(Laptop computer must be provided by Presenter.)**

Listed equipment will be provided if available. **Printed materials are the responsibility of the presenter.**

By checking this box, I understand that DKG New York State *cannot* reimburse presenters for any expenses incurred for this workshop.

Submission Date: _____ -