

NEW YORK STATE ORGANIZATION
DKG

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Appendix I: Minutes of Convention Meetings

- Executive Board, May 1, 2021
- General Session, May 1, 2021
- Pi State Corporation, May 1, 2021



NYSO DKG CONVENTION RULES

2023

1. The printed program of the Convention shall constitute the order of business for the Convention. The agenda of the General Session distributed by President Alden to members of the Executive Board shall constitute the order of business for the business meeting unless changes are requested and approved by the Convention.
2. All members must be registered for the Convention before being admitted to the business meeting.
3. A quorum shall be a majority of those members who have registered at the Convention.
4. Registered members may make and second motions and may vote, except in a roll call vote.
5. Debate shall be limited to two minutes for each speaker and ten minutes for each question except by consent of the voting body.
6. Timekeepers shall be appointed by the Presiding Officer. She shall indicate to each speaker a one-minute warning before the expiration of the time allowed and then signal the speaker when her time has expired. The speaker shall immediately relinquish the floor without further comment.
7. Any member so desiring to be recognized shall move to a microphone in order to speak. She shall address the Chair and on being recognized, give her name and Chapter.
8. All points of order must be addressed to the Chair. If necessary, the Chair will confer with the Parliamentarian on the point raised.
9. A motion, amendment or resolution shall be written on the official motion forms, properly signed, and sent to the Chair before or immediately after being proposed. These forms are available from the Parliamentarian and are near each microphone.
10. The Presiding Officer will determine whether voting will be by voice, by show of hands, or by standing except when a roll call vote is requested in accordance with Convention rules. Tellers will be assigned to assist the Presiding Officer.
11. Motions, amendments, and resolutions shall be voted on by roll call vote when a roll call vote is requested by five or more Chapter Presidents or their alternates, or when a motion requesting a roll call vote is sustained by a majority vote of all present. In a roll call vote,

the Chapter President or her alternate shall cast the votes for her Chapter based on one vote for every active and reserve member or a major fraction thereof within the Chapter. The vote of the Chapter may be divided and polling of members present by the Chapter President is permitted.

12. Robert's Rules of Order revised latest edition, the BYLAWS & and Standing Rules of NY State and the Constitution, Standing Rules and Handbook of The Delta Kappa Gamma Society International shall be the governing authority.

13. The Rules of Debate include:

A. Before a member can speak in debate, she must move to a microphone, select a pro (green) or (yellow) card and obtain the floor. After receiving recognition by the Chair, the member gives her name and Chapter, and speaks for no more than two minutes. When finished, she yields the floor by resuming her seat.

B. If two or more members arrive at the microphone simultaneously, the member who addresses the Chair first is entitled to be recognized. There are three important cases where the floor is assigned to a person who was the first not to rise:

- 1) The member who made the motion, if she has not already spoken
- 2) A member who has not spoken has priority over another member speaking a second time on the motion
- 3) The Chair will alternate, as much as possible, assigning the floor between those favoring and those opposing the motion. If the Chair makes a mistake in assigning the floor, it should be called to her attention by raising a point of order so that she can correct it immediately.

C. Remember:

- 1) A member who has spoken twice on a motion has "exhausted her right to debate."
- 2) Comments must be confined to the merits of the pending question.
- 3) Speakers must address remarks to the Chair, be courteous and avoid personal remarks, including attacks on motives of others.
- 4) Officers are referred to by title. The use of members' names should be avoided.
- 5) A member has no right to read from a book or paper in debate if another member objects.
- 6) The maker of a motion may not speak against it although she can vote against it
- 7) The maker of a motion has the right to speak first.
- 8) Debate may be closed only with the consent of the members in attendance, either by expiration of allotted time, by general consent or by the motion to "move the previous question," which requires a 2/3 vote.

NY STATE DKG EXECUTIVE BOARD MEETING RULES 2023

1. The agenda for the Executive Board Meeting distributed by President Alden to members of the Executive Board shall constitute the order of business of the business meeting unless changes are requested and approved by vote of the Executive Board.
2. A quorum shall be a majority of the members of the Executive Board.
3. See Convention Rules 5-10, 12, 13.

NY STATE PRESIDENT REPORT
2021-2023
Jennifer Lee-Alden
“Moving Forward with Purpose and Passion”

Goals:

1. To perform the duties as prescribed in the Constitution of *The Delta Kappa Gamma Society International*, the International Standing Rules and the NY State BYLAWS & Standing Rules .
2. To encourage key women educators of DKG NY State to move forward with purpose and passion to re-engage our membership after the pandemic, thoughtfully considering what is sacred to our state organization and chapters, identifying the principles and traditions that we cannot exist without, and collaboratively embracing new practices and technology to create sustainability.
3. To represent NYS at Chapter, Area, State, Regional and International meetings and events.
4. To encourage and collaborate with NYSO Elected Officers and Personnel, Committee Chairs, Chapter Presidents and members.
5. To foster communication among NYSO Executive Committee State Committees, Chapter leadership and members; and act as an ambassador for communication between International and our members.
6. To solicit and support Virtual and in-person programs, workshops and speakers at State Meetings, Area Council Conferences and Chapter Meetings to provide opportunities for members to present and receive personal and professional development; to develop knowledge of our Society; and provide opportunities for Early Career Educators to receive CTLE credits.
7. To maintain and update the State Website to provide important State documents and resources that promote greater communication.

Achievements:

1. Performed the duties as prescribed in the Constitution of *The Delta Kappa Gamma Society International*, the International Standing Rules and the NY State BYLAWS & Standing Rules from July 1, 2021 to June 30, 2023. Included representing NYSO as a member of the International Executive Board.
2. Completed the Virtual Leadership Training for State Organization Presidents at the Regional Conference in Atlanta, Georgia in 2021.
3. Attended Virtual International Convention in Austin, Texas in 2021
4. Appointed Past President Sue Kenoyer as Delegate to represent the NYSO President at the 2023 International Convention in New Orleans, Louisiana.
5. Presided at all Virtual and in-person NY State Executive Committee Meetings; prepared agendas, materials and proofed minutes.
6. Presided at State Executive Board meetings in April and October of 2022 and the State Executive Board meeting and General Session at the Convention in April 2023. Prepared agendas, scripts, schedules and materials. Appointed the Committees to Approve the Minutes. Proofed minutes for all State meetings prior to sending them to committee.

7. Presided at State Corporation Meetings in April 2022 and April 2023. Prepared agendas and proofed the minutes prior to sending them to committee.
8. Appointed NYS State Chairs and Committee members for 2021-2023 biennium and replacements for resignations when needed. Communicated with all Committees, supported their goals/plans and leadership. Attended committee meetings as often as possible.
9. Participated in the planning and presentation of Leadership Development Seminars for State Chairs in August 2021 and Chapter Leadership in June 2022.
10. Participated in the planning and presentation of Virtual workshops on focused topics to supplement LDS training for Chapter Presidents, Treasurers and Chapter Membership Chairs. Topics included *Completing IRS 990; Engaging and Encouraging and Engaging Members; Membership and Necrology Chair Training*.
11. Scheduled Zoom Meetings for State Executive Committee, State Committees, Area Councils, Pi State Educational Foundation, Chapter Meetings and individual meetings with Committee Chairs, Chapter Presidents and members as requested.
12. Attended Area Council Conferences: Northwest/Southwest, East Central, North Central, Capital, Eastern, Southeastern, Northern (upcoming June 3).
13. Attended several Virtual International PD Offerings to remain informed on current hot topics in education (e.g. DEI, Mental Health)
14. Implemented new app, smore.com, to create a State President's newsletter, *Jen's Gems*. Sent to State Executive Committee, Past Presidents, State Chairs and Chapter Presidents for dissemination to Chapter members as a means to enhance communication
15. Collaborated with the State Editor and approved all articles for inclusion in *Pi Lights*. Wrote the President's Message for each issue and additional articles as needed to communicate information to members.
16. Served as a member of the State Finance Committee and participated in Virtual meetings.
17. Served as Executive Committee Liaison to West Central Area Council.
18. Received and approved requests for State Visitations to Chapters and Area Council Conferences
19. Received and approved expense vouchers to be sent to State Treasurer.
20. Executed contracts for State Meetings as approved by the Executive Committee and visited future sites with Executive Secretary Dr. Anna Marie Bonafide.
21. Reviewed changes to the State governing documents recommended by the State BYLAWS & Standing Rules Committee.
22. Advised and assisted Chapters/members with leadership issues, dissolution process and information.
23. Appointed Convention 2023 Steering Committee Chair, Registrar Treasurer. Participated in Convention Steering Committee Virtual meetings. Coordinated visit from International Guest, Cathy Daugherty.
24. Updated notes and files for next State President 2021-2023.

**FIRST VICE PRESIDENT
NY STATE 2021-2023
Barbara Bostwick-Quinn**

GOALS:

1. To perform the duties and responsibilities assigned to by the Executive Board and stated in the New York State BYLAWS and Standing Rules.
2. To act as liaison to the Society Mission and Purposes Committees: Awards, Educational Excellence, Native American Grant(s) –In-Aid, Pi State Achievement Award, Scholarship, Travel and Study Stipend, and World Fellowship.
3. To represent New York State at chapter, state, regional, and International meetings and events and to work to develop leadership opportunities at all levels of the Society.

ACHIEVEMENTS:

1. Performed the duties as prescribed in the New York State BYLAWS and Standing Rules.
2. Attended all NYS Executive Committee, Executive Board Meetings. (Virtual and in person), Executive Leadership Training, NYS Membership meetings, Spring and Fall 2022 Executive Meetings/Seminars and 2023 Convention.
3. Presided over the 2022 Spring Scholarship and Awards Luncheon (honoring 50- and 25-year members); 2022 NYS Fall Celebration Luncheon, and 2023 Convention Celebration Luncheon (honoring 50- and 25-year members).
4. Attended 7 NYSO Area Conferences: North Central, Northwest/Southwest, East Central (Virtual), South Central, Capital, Southeastern (Virtual), and Eastern.
5. Participated in Virtual Online training of State Committee Chairs and Chapter Presidents.
6. Served as liaison to 5 Northwest/Southwest Area Chapters: Kappa, Alpha Theta, Alpha Lambda, Beta Epsilon and Beta Nu.
7. Served as liaison to the Society Mission and Purposes Committees attending all virtual meetings of Educational Excellence, Scholarships, Native American Grant(s)-in-Aid and World Fellowship Committees. Corresponded and received updates with the Chairs of Pi State Achievement, Awards and Travel and Study Stipend.
8. Represented NYSO at 6 Chapter Meetings: Alpha Alpha, Alpha Epsilon, Alpha Lambda, Beta Gamma, Beta Epsilon, and Beta Mu.
9. Attended and presented workshops at International Conference in San Antonio 2021, US Forum National Legislative Seminar in Washington, D.C. 2022 and DKG International Convention in New Orleans 2022.

RECOMMENDATIONS:

1. Serve as a resource and liaison to all levels of the organization: Chapter, State, Region and International.
2. Contribute and participate in NYSO Leadership Training at all levels.

3. Participate in International Conventions, State and International workshops, meetings, and training regional activities, and Area Council meetings.

**SECOND VICE-PRESIDENT
NY STATE DKG 2021-2023
Lisa Meade**

GOALS:

1. To perform the duties listed in the Pi State Bylaws and Standing Rules and as directed by the Executive Board; to communicate the ideas, needs, and concerns of members to the Executive Committee.
2. To advise and support the Area Councils in the organization and implementation of Area Council Conferences.
3. To coordinate the Awards/Scholarship Luncheon at the NYSO DKG Spring Meeting and the Awards/Scholarship Brunch at the State Convention.
4. To act as liaison to the Capital Area Council from the NYSO DKG Executive Committee.
5. To act as the liaison for Society Business Committees

ACHIEVEMENTS:

1. Actively participated in all on-site and online Executive Committee meetings.
2. Communicated via email, phone and visitations with Chapter Presidents, Area Council Chairs and Conference Chairs, Executive Committee members, and NYSO DKG Committee Chairs.
3. Curated and maintained the Area Council Conference Chart in Google Docs.
4. Contributed articles to issues of Pi Lights
5. Fulfilled all leadership assignments including providing professional development to members.
6. Coordinated with Awards Chairpersons for Spring Luncheon and Convention Brunch award ceremonies.
7. Chaired the Frederica Hollister Professional Educator's Award Committee.
8. Acted as Liaison to the Capital Area Council.
9. Assisted the Leadership Development Committee in creating and maintaining online materials for Chapter Presidents.

RECOMMENDATIONS:

1. Continue to encourage member participation in all levels of DKG by maintaining open communication and recruitment.
2. Create a video to capture the essence of NYSO DKG to use as both a celebratory item and recruitment tool.
3. Increase communication regarding all awards and scholarships available to members at both the state and national levels.

SECRETARY
NYSO DKG 2021-2023
Amy Zimmerman

GOALS:

1. To perform duties as prescribed in the NYSO DKG State BYLAWS and Standing Rules or as directed by the State President and the Executive Board.
2. To take the minutes responsibly at State Executive Committee Meetings, State Executive Board Meetings, State Conventions and Corporation Meetings.
3. To forward the completed minutes to the State President, The Committee to Approve the Minutes, the Executive Committee, and the Executive Board.
4. To represent NYSO DKG at Chapter, State, Regional and International meetings.

ACHIEVEMENTS:

1. Performed duties as prescribed in the NYSO DKG BYLAWS and Standing Rules or as directed by the State President and Executive Board.
2. Attended and participated in all State Executive Committee meetings, Executive Board meetings and transcribed the minutes.
3. Acted as liaison to the South Central Area Chapters and communicated with them via emails, zoom meetings and phone calls.

RECOMMENDATIONS:

1. Continue to audiotape each meeting of the NYSO DKG Executive Committee, the NYSO DKG Executive Board and the NYSO DKG Corporation and solicit written reports by members of the Executive Committee, the Executive Board and State Committee Chairs to ensure accuracy in transcribing the minutes.
2. Continue to store the minutes in printed and digital copies.
3. Continue to distribute the Minutes of Executive Board meetings, State Conventions and Corporation meetings electronically to Executive Board members by email to save time and expense. Print and mail copies of the Executive Board meeting minutes to Executive Board members who don't have access to email.
4. To expedite completion and distribution of the minutes, secure the signatures of the Committee to Approve the Minutes of the Executive Board meetings by pre-printing the signature page to be signed at the meeting. After the minutes have been approved through electronic communication, the Secretary will insert the date email approval was received.
5. To forward completed/signed NYSO DKG Executive Board meeting minutes & Corporation minutes to the webmaster so they can be posted on the state website.

IMMEDIATE PAST PRESIDENT REPORT
NYSO DKG 2021-2023
Susan T. Kenoyer

GOALS:

1. To perform the duties as prescribed in the State BYLAWS & Standing Rules or as directed by the NYSO DKG President and/or Executive Board.
2. To serve as a chair of State Committee of BYLAWS and Rules.
3. To serve as Liaison of the Executive Committee to the Northern Area Council.
4. To serve as an advisor to the NYSO DKG President.
5. To attend Executive Board meetings as a voting member.
6. To attend Executive Committee meetings.
7. To create and edit documents as requested.

ACHIEVEMENTS:

1. Provided assistance and/or information when requested by the NYSO DKG President, Executive Committee, Executive Board, State Committees and Chapter members.
2. Attended Executive Board and Executive Committee meetings, voted and prepared reports.
3. Represented the state president at the International Convention in New Orleans.
4. Served as Chair of BYLAWS and Rules Committee and attended the International Constitutional Convention, wrote articles for *Pi Lights* for the Committee.
5. Participated in the virtual Leadership Development Seminars for State Committee Chairs in 2021 and Returning & In-coming Chapter Presidents summer 2022.
6. Attended the International Conference in San Antonio virtually.
8. Attended Area Council Meetings of East Central Area 10.21 and Capital Area 8.22.
9. Chaired ZOOM Meetings for BYLAWS Committee
10. Attended Northern Area Council Meetings and served on Council.
11. Conducted chapter visitations for Alpha Chi and Alpha Theta.
12. Attended NYSO DKG Spring Executive Board Meeting in Utica 4.22.
13. Attended NYSO DKG Executive Board and Convention meeting and conducted the BYLAWS Workshop.

**EXECUTIVE SECRETARY
NY STATE DKG 2021-2023
Anna Marie A. Bonafide**

GOALS:

1. To perform all duties as described in the Executive Handbook, NYSO Standing Rules and BYLAWS, and as described by the Executive Board.
2. To investigate dates and sites for upcoming Executive Committee and Executive Board meetings/seminars, Conventions, and Leadership Seminars.
3. To serve as a resource person for Executive Committee members, Chapter Presidents and members, and NY State committee chairs.
4. To update the NY State Directory biennially and distribute it economically
5. To represent NY State at chapter, state, regional, and international meetings/events.

ACHIEVEMENTS:

1. Provided materials, upon request, to members, Chapter Presidents, State Committee chairs, past NY State presidents, and the Executive Committee.
2. Prepared, updated, and printed NY State Directory, distributing at the October 2022 Executive Board meeting.
3. Collated and printed the 2023 Red Book.
4. Preparing 2023 Supplement for distribution.
5. Prepared articles for editions of Pi Lights for conferences, conventions and other items of interest.
6. Prepared Important Dates document for Pi Lights and NYSO website.
7. Attended the 2021 Leadership Officer Training in Clifton Park and arranged lodging for out of area officers.
8. Presented materials via Flip Grid for the 2021 and 2022 LDS for Incoming Chapter Presidents.
9. Attended the International Officer Training via Zoom, July 2021.
10. Attended the International Convention, July 2022, New Orleans, LA.
11. Will attend International Conference, July 2023, Detroit, Michigan.
12. Participated in all NY State Executive Committee and Virtual Executive Board Meetings.
13. Served as ex-officio, non-voting member of Finance, Membership, BYLAWS and Standing Rules, and Executive Committee; participated in special Membership Committee Meetings with Chapter Presidents and Chapter Membership Chairs.
14. Attended Zoom meetings for Finance, Membership & Expansion, BYLAWS & Standing Rules.
15. Served as Executive Committee liaison to Eastern Area Council and chapters.
16. Attended and served on Committee for Capital Area Council Conference, August 2022.
17. Attended and served as keynote speaker at Eastern Area Conference, October 2022.
18. Requested to be NYSO State representative at Northern Area Conference, June 2023 and keynote speaker.

19. Reworked contracts with Delta Hotel in Utica because of meeting cancellation for Spring 2022 at Sheraton Syracuse University Hotel because of building issues.
20. Worked with State President and Executive Committee members on Executive Board Conferences at Delta Hotel- April 2022 and October 2022.
21. Presented- Welcome to Albany- at October 2022 Executive Board meeting, General Session.
22. Worked with State President and Planning Committee and Conference Chair on 2023 Convention at Desmond/Crowne Plaza in Albany and planning President's Banquet at Marriott Hotel, Albany. Met with Debby Goedeke of Discover Albany for promotional materials for April 2023 Convention at Crowne Plaza, Albany. Contacted Bruce Coville, children's literature author, and scheduled keynote speech at April Convention.
23. Gathered information, compiled, and distributed Biennial Red Book at the Virtual NY State Convention.
24. Worked with State President on 2024 Spring and Fall Conference site choices and 2025 Convention.

NYSO DKG EDITOR
Kim Goldhirsch
2021-2022
Mary-Martha W. Harvey
2022-2023

GOALS:

1. To perform all duties as prescribed in *NYSO BYLAWS & Rules* and as directed by the NY State Executive Committee and President.
2. To continue the level of excellence in publishing four issues of *Pi Lights* annually,
3. To encourage submission of articles and photographs for Committees, members and Chapter news as well as State and International information for *Pi Lights* issues.
4. To maintain communications with NYSO members and Chapters.
5. To serve as a member of the NYSO Executive Committee as well as *ex officio* member of the Audit and Communications & Marketing Committees and Member of NYSO Awards and Ad Hoc Committee to Reorganize Headquarters.
6. To serve as Chair of the Bea Small Award Board of Trustees.

ACHIEVEMENTS:

1. Performed duties as prescribed in *NYSO BYLAWS & Rules* and as directed by NYSO Executive Committee and President.
2. Attended NYSO Seminar/Executive Board Meetings, NYSO Convention, and a Training, via Zoom; recorded Editor reports on *FlipGrid*.
3. Attended meetings for NYSO Executive Board, Committees and Executive Committee, via Zoom.
4. Served as *ex officio* member of the NYSO Audit and the Communications & Marketing Committees and a member of NYSO Awards and Ad Hoc Committee to Reorganize Headquarters and Chair of the Bea Small Award Board of Trustees.
5. Served as Editor for *Pi Lights*, publishing eleven issues (*eight online and two mailed*) from Fall 2021 through Summer 2023.
6. Completed numerous e-mails, phone calls and inquiries.
7. Maintained electronic communications with DKG International, State Organization Editors, NYSO Chapter Presidents and State Committee Chairs to share *Pi Lights* and information.
8. Requested articles from Chapters, NYSO members and State Committee Chairs for *Pi Lights* by phone, text and email.
9. Sent receipt confirmations for articles; answered clarification information as requested.
10. Received, reviewed, edited, wrote and formatted articles for *Pi Lights*, created layout and proofed; worked with NYSO State President to make final edits.
11. Continued new features in *Pi Lights* on *Pi State Educational Foundation* and Initiates.
12. Worked with Webmaster to highlight *Pi Lights* issues on State Website.
13. Encouraged Chapter websites to obtain International certification and Chapters to create websites and become certified.

RECOMMENDATIONS:

1. Continue to strengthen communications with NYSO Chapters and members.
2. Offer members guidelines for submitting text and photos to *Pi Lights*.
3. Continue with four issues of *Pi Lights*.
4. Continue to expand *Pi Lights* context to include new features.

AUDIT COMMITTEE
Society Business
NY State 2023

GOALS:

1. To conduct semi-annual audits of the NYSO DKG State checking accounts and investment accounts.
2. To review member dues payments by Chapter treasurers and to verify the accurate deposit of NYSO DKG dues/fees in the Available Fund.
3. To verify contributions made to restricted funds (i.e. Gladys L. Mersereau Fund Frederica Hollister Friend of Education Award).
4. To verify that withdrawals from restricted funds are in compliance with Governing Documents.
5. To audit the financial reports from the various State Area Conferences, State Executive Board Meetings, Conventions and Leadership Seminars held during the fiscal year.
6. To audit the financial records of all NYSO DKG fund-raising activities.

ACHIEVEMENTS:

1. Performed goals one through five.
2. There were no fund raising activities that were outside of the normally audited accounts.
3. A new checklist was added to the Area Council Conference Financial Report. It has improved the information provided to the committee and allowed for a more accurate audit.

RECOMMENDATIONS:

1. Continue to encourage members to cash checks in a timely manner.
2. Investigate ways for the organization to use a cash app or platform for members to pay registration fees and/or to reimburse members for expenses. Develop guidelines for documentation if a cashless system is adopted.

Committee Members:

Tracy Smith, Chair	Alpha Psi
Diane Cappellino	Beta Delta
Mary-Martha Harvey	Omega
Brianne Miner	Sigma
Deb Minor	Alpha Tau
Suzanne Patrick	Rho, NYSO Treasurer, <i>ex officio</i>

BYLAWS AND RULES COMMITTEE
Society Business
New York State 2023

GOALS:

1. Present a workshop on the NY State Proposed BYLAWS & Standing Rules amendments at the 2023 Convention.
2. Evaluate the Standing Rules of all Chapters that submit their Rules during the 2021-2023 biennium.
3. Ensure that the NY State BYLAWS & Standing Rules are in compliance with the International Documents adopted in July of 2022.
4. Review NYSO BYLAWS & Standing Rules amendments submitted during 2021-2023 biennium.

ACHIEVEMENTS:

1. The NY State Proposed BYLAWS & Standing Rules amendments were published in the Winter *Pi Lights* issue.
2. Chapter Standing Rules received were updated and reviewed and state files were updated.
3. Letters with a checklist referencing help with next revisions were sent to all Chapters.
4. NYSO DKG BYLAWS and Standing Rules were sent to International for review.

RECOMMENDATIONS:

1. The 2023-2025 BYLAWS & Standing Rules Committee will continue to encourage and assist Chapters in revising their Standing Rules during each State President's biennium.
2. The 2023-2025 BYLAWS & Standing Rules Committee will present the previously recommended changes to the NY State BYLAWS and Standing Rules at the appropriate future meetings.

Committee Members:

Sue Kenoyer, Chair

Dr. Katherine Cho

Jamie Crewell

Annmarie Santorelly

Dr. Anna Marie Bonafide

Karen P. Crumley

Psi

Alpha Phi

Alpha Psi

Zeta

Alpha Nu, NYSO Executive Secretary, *ex officio*

Tau, NYSO Parliamentarian, *ex officio*

COMMUNICATIONS AND PUBLICITY COMMITTEE
Society Business
NYSO 2023

GOALS:

1. Develop ways to promote participation in Chapter, Area and NY State events
2. Maintain a Facebook page for NY State and its Area Councils
3. Nurture web creation among chapters and area councils, and assist them in designing and certifying websites by DKG
4. Encourage use of electronic programs for communication, professional research, feedback and planning.

ACHIEVEMENTS:

1. The Committee continued to promote the State and International brochures for attracting new members and encouraging chapters to create their own.
2. The Committee updated a recruitment flyer and keycard with information about NYSO-DKG. These items are accessible from the NYSO DKG website.
3. DKG-NYSO has two Facebook options: the public Facebook page and a closed group maintained for Chapter Presidents. These sites are managed by Committee Members Carol Frost (*Chi*) and Joyce Thompson-Hovey (*Gamma Gamma*).
4. The Committee discussed options for professional development opportunities via ZOOM meetings.

RECOMMENDATIONS:

1. Continue to encourage chapter leadership to host in-person, ZOOM and Hybrid meetings as necessary to meet the needs of their members.
2. Continue to assist chapters in their endeavors to design websites.
3. Continue to promote the NYSO DKG website (dkgnystate.org) as a resource for State and Chapter resources to support chapters.
4. Continue to promote Facebook state page as a networking tool for Chapter Presidents and members.

Committee Members:

Dr. Brita Donovan, Chair

Alison Brown

Paula DeLaurentiis

Joan Goldstein

Stacey Liberati

Mary-Martha Harvey

Angela May

Diane Dzudniak

Marie Scoles

Beta Omega

Psi

Psi

Gamma Alpha

Alpha Tau

Omega, NYSO Editor and Webmaster, *ex officio*

Beta Nu

Alpha Zeta

Beta Delta

FINANCE COMMITTEE
Society Business
NY State 2023

GOALS:

1. To continue a positive relationship with Oppenheimer and wisely invest our assets.
2. To allocate funds for the benefit of NY State members and keep expenditures at reasonable levels.
3. To examine our fiduciary responsibility in all decisions
4. To review the 2020-2022 budgets to examine income and expenditures to determine recommendations.
5. To discuss and adjust budget development process.
6. To continue to provide training for Finance Committee Members.

ACHIEVEMENTS:

1. Held Zoom meetings three to four times a year.
2. Reviewed budget development process and made appropriate adjustments.
3. Reviewed budgets from 2019-2022 and achieved expenditure adjustments.
4. Reviewed scholarship and award percentages twice a year and made adjustments so that all are adequately funded as needed.

RECOMMENDATIONS:

1. Continue including RED BOOK printing cost in Convention budget.
2. Have governing documents online and sent PDF rather than printing; have pre-paid printed documents if members order.
3. To examine registration fees to State Meetings and Conventions to ensure balanced budgets.
4. To continue to review expenses in all categories to keep expenditures at a reasonable level.
5. Recommend an increase in meal reimbursement up to \$60 per day.

COMMITTEE MEMBERS:

Mona Lee Bogan, Chair	Tau	Carol Lord	Beta Delta
Joan Slagle, Chair ProTem	Beta Omega	Mary Francis Seymour	Beta Chi
Claudia Cerasani	Beta Gamma	Emilie Stris	Gamma Alpha
Diane Dietrich	Beta Epsilon	Beryl Szwed	Beta Mu
Barbara Filipiak	Alpha Theta	Deborah Vibbard	Beta
Jennifer Lee-Alden	Beta Omega, NYSO President		
Dr. Anna Marie Bonafide	Alpha Nu, NYSO Executive Secretary, <i>Ex Officio</i>		
Suzanne Patrick	Rho ,NYSO Treasurer, <i>Ex Officio</i>		

LEADERSHIP DEVELOPMENT COMMITTEE (LDC)
Society Business
NYSO 2021-2023

GOALS:

1. Develop and present an in-person Leadership Development Workshop for the NYSO Executive Committee.
2. Develop and present a Leadership Development Seminar for State Committee Chairs and new Chapter Presidents using virtual presentations and Flip Grid.
3. Plan and hold workshops for new Chapter Presidents at the Fall Executive Board Meetings/Seminar, Spring Executive Board/Seminar and NYSO DKG State Conventions, based on the needs and requests of the State Chairs, State Executive Committee, and Chapter Presidents.
4. Include leadership development for all NY State members through online opportunities.
5. Promote the active participation of all Committee members.

ACHIEVEMENTS:

In conjunction with the State Executive Committee:

1. LDC Committee planning and training held virtually.
2. Created a fully virtual LDS Seminar for State Committee Chairs and New Chapter Presidents.
3. Prepared all workshops as requested by the NYSO DKG President giving attendees the opportunities to share their “Glums and Glows”.
4. Actively engaged participants while highlighting accessibility of leadership development information on the DKG International and NY State Websites; updated and reorganized many resources through our Flipgrid.
5. Flipgrid materials are available on state website.
6. Demonstrated and encouraged how to access information and materials from the NYS and International Websites.
7. Wrote articles for each Pi Lights including the work of the Committee and invitations to all members to attend our workshops at State Meetings.

RECOMMENDATIONS:

1. Encourage active participation of all Committee members.
2. Consider ways to encourage chapter members to use the resources that are available to all members in Leadership Development.
3. Continue to encourage members to accept leadership roles in their chapter and at the State Level.

Leadership Development Committee:

Jeanne Schenk, Chair

Dr. Renee Funke

Karen Jones

Joan Slagle

Lisa Meade

Jennifer Lee-Alden, NYSO President

Alpha Tau

Kappa

Beta Omega

Beta Omega

Beta Omega

Beta Omega

MEMBERSHIP AND EXPANSION COMMITTEE
Society Business
New York State 2023

GOALS:

1. Share information from DKG International regarding protocols for membership with NYSO Chapters and support efforts to recruit, retain and reinstate membership in the Society.
2. Nurture NYSO Chapters by providing information, membership-related workshops, encouragement and support and by encouraging Chapters to collaborate with and support each other using Area Councils as a resource.
3. Communicate regularly with NYSO Chapters and members via email, *Pi Lights*, the NYSO website, workshops, and to explore the use of social media as a vehicle for communication.
4. Encourage Chapters to send the *Report of the Death of a Member (Form 6)* to the NYSO Membership Committee promptly following the death of a member.
5. Communicate clearly with Chapters that the *Annual Necrology Report (Form 2)* is **required filing, for every Chapter, every year** and to achieve 100% response. *Please note annual filing is required even if no death has occurred.*
6. Honor deceased members by sending condolence cards to family members and by conducting a solemn and respectful *Honor of Remembrance/Celebration of Life Ceremony* in coordination with the NYSO Music Chair.
7. Provide information to Chapters regarding the qualifications and process for making recommendations for NYSO State Honorary Membership.
8. Continue to address membership goals in the NYSO SAP Report.
9. To recognize new Inductees by providing a congratulatory letter from the NYSO President

ACHIEVEMENTS:

1. Participated in NYSO Committee Chairs Training August 2021 and April 5, 2022.
2. Contributed to the flip grid training for the new presidents in 2022.
3. Prepared Annual Necrology Report to International for 2022. 80% of chapters reported on 2022 necrology and 83% on necrology in 2023.
4. Prepared articles on membership topics for every issue of *Pi Lights*.
5. Updated the Membership and Expansion Newsletter to assist NYSO members locating resources on Recruiting, Retaining, and Reinstating members. The Newsletter incorporates links and resources from International and NYSO.
6. Continued to urge NYSO Chapters to utilize the NYSO Form 6 and NYSO Form 2 to address membership issues with Necrology.
7. Presented Membership issues during a Zoom presentation for Alpha Gamma Chapter (September 22, 2021), Beta Mu Tea in Saranac Lake (June 11, 2022), North Central Area Conference (October 23, 2021), Capital Area Conference(August 2022).

8. Ordered 1,000 copies of International's Membership brochures to be distributed to chapter presidents and members.
9. Attended International Zoom meetings on Collegiate Membership Zoom presentation on December 13, 2021, Membership Concerns on November 2, 2022 and March 9, 2023.
10. Held Zoom Meetings with Area Council Chairs (January 2022) to encourage chairs to embrace leadership beyond planning for a conference every two years. Area Councils are an important communication tool and can provide a vital support system for its members.
11. Held three workshop on membership topics. (Executive Board Meeting in Utica Fall of 2022, a Zoom workshop on February 7, 2023, and Convention 2023).
12. Received Death of a Member (NYSO Form 6) from chapters and kept a list. Sent letters of condolence to a family member indicated on the form and to the Chapters. Verified the list for accuracy with chapter presidents.
13. Hosted Zoom Chapter Membership Chair training on August 22, 2022.
14. Prepared the Program for the Hour of Remembrance at NYSO Convention, April 2023, in collaboration with the New York State Music Chair.
15. Conducted Hour of Remembrance Ceremony at the NYSO Convention, April 30, 2023.
16. Contributed membership information for President Jennifer Lee-Alden's *News and Notes*.
17. Updated membership resources to the NYSO website.
18. Reported on membership issues to the Executive Committee and Executive Board when requested.
19. Answered many emailed questions on membership issues from chapter presidents and members.
20. Reported on the Committee's progress with membership's part of the SAP.

RECOMMENDATIONS:

1. Urge the next Membership and Expansion Committee to continue to publish articles in Pi Lights on membership issues, to hold workshops on membership issues, and to be available to talk at Area Council and chapter meetings on membership issues when requested.
2. Urge the next Membership and Expansion Committee to become familiar with the membership part of the SAP and to continue to address issues recommended to them by this committee in the Biennium SAP Report.
3. Continue utilizing Zoom as a method for monthly meetings.
4. Continue to urge chapters to file Death of a Member Form 6 as soon as possible so that letters of condolence can be sent out to family members in a timely manner. Discontinue the use of the NYSO Form 6.
5. Continue to urge chapters to file Annual Necrology Reports (NYSO Form 2) so that an accurate list of members to be honored at the Hour of Remembrance can be created.
6. Urge Area Councils to incorporate membership discussions and concerns whenever they meet.
7. Urge Area Councils to provide a membership piece in each Area Council Conference.
8. Continue to participate in training of new state presidents on membership issues and continue incorporating membership issues in these training sessions.
9. Continue working with other state committees.

10. Continue to encourage FDF Sales at seminars to provide membership materials.
11. Order International Membership Brochures to distribute during NYSO events.
12. Continue Zoom Meetings with Chapter Membership Chairs regarding membership concerns and provide training for Membership Chairs each biennium.
13. Urge the next Membership and Expansion Committee to help develop a state-wide directory listing locations of chapter meetings to assist with transferring members.
14. Work with Executive Committee to identify and provide support to struggling chapters.

Committee Members:

Deborah Bedard, Chair

Alpha Epsilon

Dr. Doreen Croyle

Zeta

Kayla Fraser

Beta Omega

Anne L'Hommedieu

Beta Theta

Jennifer Lee-Alden, New York State Organization President

Dr. Anna Marie Bonafide, New York State Executive Secretary, *Ex officio*

Suzanne Patrick, New York State Treasurer, *Ex officio*

NOMINATIONS COMMITTEE
Society Business
New York State 2023

GOALS:

1. To involve committee members in the nominations process.
2. To update information and nomination forms on the state website.
3. To inform all New York State members of the nomination process and the leadership opportunities available at the state level.
4. To prepare a recommended slate of Officer Candidates and nominees for the Finance and Nominations Committees.

ACHIEVEMENTS:

1. Articles were contributed to the *Pi Lights* Newsletter throughout the biennium and announced at State meetings.
2. Committee members were contacted by email.
3. Applications and recommendation letters were received and shared with committee members. The consensus was reached via email responses and Zoom meetings.
4. Biographies of officer candidates were written and submitted along with photos to the *Pi Lights* editor by December 1.
5. The committee chair and available committee members will be available as vote counters at the spring convention.

RECOMMENDATIONS:

Echoing the suggestions made by past chairs, we request that the deadline for submitting applications be pushed back to November 1. The current date of November 15 does not allow for enough time to process applications, confer with committee members, and prepare articles for the December 1, *Pi Lights* deadline.

COMMITTEE MEMBERS:

Dee Hushmendy, Chair	<i>Alpha Nu</i>
Christine Bennett	<i>Omega</i> (EC)
Elaine Callow	<i>Gamma Alpha</i> (SE)
Ruth Ann Fultz	<i>Beta Gamma</i> (WC)
Mary Kay Hickey	<i>Beta</i> (NC)
Barbara Keis	<i>Phi</i> (E)
Carol Lamb	<i>Beta Mu</i> (N)
Erin Merrill	<i>Beta Chi</i> (SC)
Cindy Reger	<i>Beta Nu</i> (SW)
Julia Schrader	<i>Alpha Lambda</i> (NW)

PERSONNEL COMMITTEE
Society Business
New York State 2021 – 2023

GOALS:

1. Advertise for a candidate for the position of NY State Executive Secretary in Pi Lights, stating the responsibilities for this office.
2. Advertise for a candidate for the position of NY State Webmaster in Pi Lights, stating the responsibilities for this office.
3. Advertise for a candidate for the position of NY State Financial Development fund (FDF) Administrator in Pi Lights, stating the responsibilities for this office.
4. Screen and review all candidate applications, including credentials and letters of recommendation.
5. Choose a candidate for each of the positions.
6. Recommend candidates to the Executive Board.
7. Create a Performance Review to assess the job competencies of those who hold the elected positions of Treasurer, Executive Secretary, Editor, Webmaster and FDF Administrator.
8. Begin recruiting for Appointed State Positions a year before their terms are up.

ACHIEVEMENTS:

1. The Executive Board approved the Committee's selection of Karen Crumley for NY State Parliamentarian.
2. The Executive Board approved the Committee's selection of Anna Marie Bonafide for NY State Executive Secretary.
3. The Executive Board approved the Committee's selection of Mary Martha Harvey
4. for NY State Webmaster and NY State Editor.
5. The Executive Board approved the Committee's selection of Joan Slagle
6. for NY State Financial Development Fund (FDF) Administrator.
7. In the process of completing a Performance Review.
8. Completed a Performance Review/Self Reflection Appraisal Form for State Appointed Positions.

MEMBERS:

Mary Ellyn Levy, Chair	Tau
Karen Crumley	Tau
Joan Slagle	Beta Omega
Cornelia Johnson	Beta Delta
Emilie Stris	Gamma Alpha

Awards Committee
Society Mission and Purpose
NYSO DKG
2022-2023

GOALS:

1. To increase NYSO memberships understanding of available NYSO Awards and Grants-in-Aid
2. To encourage membership to apply for available Awards and Grants-in-Aid
3. To raise funds for the Awards and Grants-in-Aid through the sale of NYSO Benefit tickets.

ACHIEVEMENTS:

1. Electronic files were created and maintained.
2. The NYSO Benefit information was disseminated to the Executive Board via the NYSO President's report and NYSO several times a year.
3. Shared a variety of strategies with chapter presidents to encourage members to purchase NYSO Benefit tickets to support Awards, and Grants-in-Aid.
4. Communicated with Area Council chairs to promote each Area's contribution to the Benefit drawing.
5. Facilitated and participated in Awards Committee Zoom meetings.
6. Facilitated the Benefit drawings at the Spring Executive Board meeting and Pi State Convention.
7. Raised \$4203 in 2021 and \$4702 in 2022 under Amy Zimmerman's chair leadership.
8. Participated in Executive Board meetings and Convention.
9. Submitted articles to NYSO *Pi Lights*.

RECOMMENDATIONS:

1. Continued communication with Executive Board members to keep members informed of NYSO Scholarships, Awards, and Grants-in-Aid.

Committee Members:

Erin Merrill, *Beta Chi*

Pat Turner, *Alpha Theta*

Kate Elder, *Alpha Psi*

Lisa Meade, *Beta Omega*

Lisa Huyck, *Rho*

Mary-Martha Harvey, *Omega*

Mary-Martha Harvey, *Omega*, ex officio

Brita Donovan, *Beta Omega*, ex officio

Barbara Quinn, *Beta*

Jennifer Lee-Alden, *Beta Omega*

Chair (Interim)

Native American Grant(s)-in-Aid Chair

Travel and Study Stipend Chair

Frederica Hollister Professional Educators Award
Chair

Verna Mullholland Friend of Education Award Chair

Bea Small Award Chair

NYSO DKG Editor

Communications & Marketing Chair

NYSO Liaison

NYSO DKG President

EDUCATIONAL EXCELLENCE COMMITTEE
Society Mission and Purposes
NY State 2023

GOALS:

1. To inform NYSO members of the purpose of the Educational Excellence Committee and its goals.
2. To conduct committee meetings through Zoom.
3. To encourage chapter members to promote member workshop proposals for state meetings.
4. To offer workshops that qualify for the Continuing Teacher and Leader Education (CTLE), so that active teachers may receive professional development credit hours through CTLE hours.
5. To empower women through leadership opportunities.
6. To intentionally engage educators in purposeful programs and projects.
7. To promote presentations of DKG initiatives at state executive board meeting seminars and conventions.

ACHIEVEMENTS:

International

1. Eileen Venezia is a member of the International Educational Excellence Committee and our DKG UN-NGO Representative. As such she has:
 - a.) Documented for International all DKG involvement at the UN in order to maintain DKG's continued status as an NGO (Non-Governmental Organization) and provided the paperwork needed for "Ground Passes" so DKG official members may participate in events at the UN.
 - b.) Contributed to the International President's Page.
 - c.) Written a blog for International EEC on empathy.
 - d.) In August, 2022, presented an International workshop "A Primer to the UN" giving a general overview of what DKG NY does at the UN.
2. Eileen Venezia is also Vice-chair of CTAUN (Committee on Teaching About the United Nations). In that capacity, she has:
 - a.) Chaired April, 2022 webinar titled "Climate Change and Global Heating: What We Can Do Together To Repair Our Broken Planet".
 - b.) Participated in the planning of the March 3, 2023 webinar titled "Hunger: Many Causes, Many Solutions".
3. Barbara Bostwick-Quinn in her role as US Forum State Representative 2021-23 and Chair of the International US Forum Committees 2020-22 has:
 - a.) Presented a US Forum Workshop on " Food Insecurities" at the International Convention in New Orleans, LA.
 - b.) Presented "Global Connections in DKG" at the International Convention in NOLA.
 - c.) Acted as Chair of US Forum National Legislative Seminar as well as presenter and a presider over the US Forum meeting in Washington, DC in March, 2022.
 - d.) Conducted two online presentations on Federal Legislative Issues for DKG Members in 2022.
 - e.) Provided NY members with quarterly updates in *Pi Lights*.

NY State

1. As NYSO EEC Chair Rosemary Van Wart has:
 - a). Attended the training from International for EEC Chairs held via Zoom in July, 2021.
 - b). Attended two Zoom gatherings of Northeast EEC Chairs held by the Northeast Representative of the International EEC Evelyn Lugo in November, 2021 and March, 2022 and a third gathering via Zoom in November, 2022 held by new Northeast Representative of the International EEC LaVonne Chaney.
 - c). Written articles for NYSO President Jennifer Lee-Alden's newsletter "Jen's Gems" and *Pi Lights*.
 - d). Published the workshop schedules in *Pi Lights* for the Spring Meeting and Seminar, the Fall Meeting and Seminar and the NYSO Convention in Albany.
 - e). Consulted with CTLE Specialist Karen Jones to learn how workshops could qualify for credit and how attendees could register for and receive the credit.
2. Woman of Distinction Award. EEC Chair Rosemary Van Wart sent information to the chapters about the guidelines for Chapter Woman of Distinction award, collected names of chapter nominees, and with the help of the EEC members made reminder phone calls to chapters who had not submitted names. All Chapters were represented! Susan Butler printed the certificates and Barbara Bostwick-Quinn printed the names of the honorees in the Birthday Luncheon program.
3. EEC made the Woman of Distinction Guidelines available on the NYSO website.
4. The EEC presented 5 workshops at the Spring, 2022 Meeting and Seminar, 4 workshops at the Fall, 2022 Meeting and Seminar, and 12 workshops at the State Convention in Albany, April, 2023. CTLE Specialist Karen Jones coordinated the CTLE credits offered at the two meetings and the Convention, for a total of 5 workshops offered for credit in 2022-23.
5. EEC members wrote thank you notes to all workshop presenters.
6. Workshops presented by members of EEC:
 - a) Eileen Venezia presented a workshop at the Spring, 2022 Meeting and Seminar in Utica titled "A Pandemic of Misinformation- Part 2" which was offered for CTLE credits.
 - b) Barbara Bostwick-Quinn and Susan Norris presented a workshop at the NYSO Convention in Albany titled "Put Your Own Parachute on First" informing and promoting DKG members of the US Forum Educators Mental Health Initiative and providing hands-on activities to help members reduce stress in the classroom and workplace.
7. Eileen Venezia participated at the Southeastern Area Conference with several other NYSO members. She spoke on the topic of "The Characteristics of Leadership", specifically on how in recent years empathy has become an important tool in working with children of different backgrounds.
8. Karen Butters, EEC Music Representative, coordinated music for the Spring and Fall, 2022 meetings and for the 2023 State Convention.

RECOMMENDATIONS:

1. The EEC is an important committee which has the opportunity to offer programs that can enrich, excite and empower both active and retired members. EEC Chair and members should actively publicize this and encourage all members to present workshops and programs and/or

suggest topics for them so that all members can take advantage of the talent and expertise within our membership.

2. The Committee Chair should plan to attend LDS training offered by NYSO in 2023 as well as the EEC training that will be offered by International. There is a lot to learn and understand in order to be effective.
3. In addition, the outgoing and incoming EEC Chairs should have the opportunity to meet and talk about the many details involved in the function of this committee.
4. The incoming EEC Chair should consult with the CTLE Specialist on the committee to learn the regulations for CTLE and continue collaboration with the Greater Capital Region Teacher Center.
5. Encourage a mix of CTLE and non-CTLE seminars but look for every opportunity to offer CTLE seminars to encourage the younger members and assist them in gaining those credits needed for professional development.
6. Continue to develop a plan for offering CTLE hours. It is a job that should be administered by one person (not the EEC Chair) who will handle registration links, get sign-up sheets to the proper workshops, gather all the documentation that needs to be sent to GCRTC and send it all to the TC. It is suggested the administrator of this should be the CTLE Specialist on the committee.
7. Review the resources developed during this biennium and in the past; update as necessary. All resources should be available in hard copy and electronically.
8. Review the use of time for seminars at Executive Board Meeting and Seminar gatherings and Convention. Be aware of Friday night scheduling since the active teachers who are traveling may arrive late. This can be reviewed after each conference.
9. Investigate the possibility of workshops/webinars to be made available in between Fall and Spring meetings. In this way, if there are more worthy workshop proposals for Spring or Fall than there are room for, the topics could still be offered.
10. The deadline for Spring workshops should be November 1 in order to set the workshop schedule in time for publication in the Winter *Pi Lights*. Right now, it is listed as November 15 on the website, so that should be changed. EEC Chair and NYSO President should review the July 15 deadline for the Fall meeting workshops to see if that is the best timing.
11. Work towards making proposal forms interactive.
12. If International continues to offer Zoom meetings for the Northeast EEC Chairs with the Northeast Representative on International, the NYSO EEC Chair should make every effort to attend. Many good ideas result from those meetings.
13. If International EEC continues the new newsletter they have developed called "The EEC Umbrella", the NYSO EEC Chair should share it or a link to it with the chapters.
14. Investigate the possibility of the Awards Committee collaborating with CTAUN on the Excellence in Education Award that they offer. That award provides another opportunity in which educators are recognized for their work in the classroom, even for those who are now retired. That could offer yet another way to celebrate and acknowledge the excellence in education for which DKG is known.

Committee Members:

Rosemary Van Wart, Chair, *Alpha Pi*

Barbara Bostwick-Quinn, *Beta*, US Forum State Representative, NYSO First VP and Liaison to Committees for Society Mission and Purpose

Susan Butler, *Alpha Chi*

Karen Butters, *Beta Mu*, Music Representative

Joanne Carroll, *Alpha Pi*

Karen Jones, *Beta Omega*, CTLE Specialist

Lucy Smassanow, *Alpha Alpha*

Eileen Venezia, *Alpha Phi*, UN-NGO Representative

NATIVE AMERICAN GRANTS-IN-AID COMMITTEE
Society Mission and Purpose
New York State Organization 2023

GOALS:

1. To communicate and build an awareness of the needs of Native American women who intend to pursue higher education to New York State Organization DKG members.
2. To receive and process applications and award grants to Native American women enrolled in higher education.
3. To select Native American women to receive grant(s)-in-aid to continue their education

ACHIEVEMENTS:

1. Awarded four grants of \$500 each in 2021.
2. Awarded four grants of \$500 each in 2022.
3. Reached out to several high schools to introduce the Native American Grants available.
4. Communicated with the Director of Native American SUNY students.

RECOMMENDATIONS:

1. Communicate to colleges and state Chapters the availability of Native American Grant(s)-in-Aid so qualified students will apply.
2. Contact local high school guidance counselors about the Native American Grants.
3. Encourage Chapters to host and support Native American grants and consider recipients of the grants for collegial membership.
4. Review criteria and form for those recipients renewing Native American grants.

Committee Members:

Patricia Turner, Chair	Alpha Theta
Bridget Bishop	Alpha Alpha
Kathleen Bishop	NU
Rise Messmer	NU
Patricia Thomas	Beta Omicron
Christina Unger	Alpha Theta

PI STATE ACHIEVEMENT AWARD COMMITTEE
Society Mission and Purpose
NYSO 2023

GOALS:

1. To provide information to DKG/NYSO Area Liaisons and Chapters Presidents regarding the Pi State Achievement Award through *Pi Lights* articles, the DKG/NYSO Website, e-mails, phone calls, and President's *Jen's Gems* Newsletters.
2. To encourage Chapters to nominate members who have provided outstanding contributions to education and rendered exceptional service to the Society at the State Level.
3. To select the most deserving member(s) nominated.

ACHIEVEMENTS:

1. Corrected the deadline date that appeared in the *Standing Rules 2001*.
2. Updated the Criteria/Requirements and Nomination Form.
3. Designated Committee Members to DKG/NYSO Areas to contact Area Liaisons, Chapter Presidents/Co-Presidents, and members.
4. Submitted articles to *Pi Lights* Issues, emailed letters to DKG/NYSO Chapter Presidents, and diligent contacts by Pi State Committee Members by encouraging them to survey their chapter memberships and nominate deserving members for the Pi State Achievement Award 2022 and 2023, resulted in a favorable number of nominations.
5. Acknowledgements of nominated members were emailed to DKGNYSO Chapter Presidents and Members by the Chair.
6. Wrote a Memorable Tribute of Dr. Margarethe D. (Maggie)McCurry, Committee Member for publication in *Pi Lights*.
7. Presented the Pi State Achievement Award 2022 at the DKGNYSO Executive Board Meeting/Spring Seminar and the Pi State Convention 2023.
8. Wrote an article and submitted photos for the Summer Issue of *Pi Lights* Issue 2022 and the Summer Issue 2023 announcing the recipient(s).

RECOMMENDATIONS:

1. Workshops should be conducted at the Fall and Spring DKGNYSO Executive Board Meetings/Conferences to explain the Pi State Achievement Award, the criteria, and the requirements. In addition, a Power Point Presentation should be made available to indicate where to find the information on the DKGNYSO Website.
2. Continue the practice of submitting the Nomination Form and additional information electronically by the deadline date of February 15th.
3. The development of a brochure highlighting current Pi State Achievement Award Winners and Past Pi State Achievement Awardees.

Committee Members:

Dr. Andréa H. Morris, Chair

Anne-Marie Carlson

Jean Sekel

Dr. Margarethe McCurry

Alpha Beta

Phi

Pi

Alpha Epsilon (Deceased 4/24/22)

SCHOLARSHIPS COMMITTEE
Society Mission and Purpose
NYSO 2021-2023

GOALS:

1. Inform women of the availability of State and International Scholarships that are available to NYSO members.
2. Create application and rating sheets which are practical and updated.
3. Identify and select scholarship recipients who are key women educators and who will represent the Delta Kappa Gamma Society International in a positive manner.
4. Support the sharing of information by scholarship recipients in a *Pi Lights* article within one year of receiving the scholarship.

ACHIEVEMENTS:

1. The applications, although now interactive through Google Docs and can be submitted digitally, applicants are instructed to mail hard copies to the Scholarship Committee Chair
2. The Standing Rules Recommendations from the prior Scholarship Committee were supported by the current Committee: SR 9.36 Iona M. Keeler, and SR 9.37 Gladys L. Mersereau, and adopted by the Board.
3. Rating sheets were revised, directing members to the Standing Rules Scholarship section on the NYS website if they desired more information about each section. The number of previously awarded scholarships, and the total amount previously awarded were also added to the sheet.
4. A Handy Reference Scholarship Sheet providing a brief overview of the scholarship categories, and named scholarships Edna B. Mack, Jeanette Johnson, and Ruth E. Williams was developed, providing an orientation for those unfamiliar.
5. The committee received three applications for distribution in 2022 and one in 2023. All applicants were awarded Scholarships.
6. The committee prepared articles about the recipients for *Pi Lights* and for the Awards Program.

RECOMMENDATIONS:

1. Continue to encourage Scholarship recipients to speak at chapter meetings, area conferences, and to write an article for *Pi Lights* on the ways they utilized their scholarship.
2. Continue discussing creative ways to encourage potential applications to apply, such as beginning the application process earlier, providing an opportunity for applicants to apply twice a year, encouraging Scholarship recipients, and Chapter Presidents to identify qualified applicants and suggest they apply.
3. Promote the use of the NYSO website to apply digitally or download scholarship applications. Scholarship information should be discussed periodically during meetings, and qualified members should be encouraged to apply.

4. Members should be discouraged from mailing their applications unless they lack access to electronically submit.
5. Information about scholarships should continue to be presented at each Area Conference and state gatherings.
6. Work to prevent misinformation from contaminating the application process.
7. Converting the Google Form responses to a more user-friendly format for downloading as recommended by the previous Committee is recommended by this Committee.

Committee Members:

Margie Lovett-Scott	<i>(25-Alpha Alpha –WC)</i>
Mary Ann Baldari	<i>(26 -Alpha Beta – SE)</i>
Deborah Hutchinson	<i>(72-Beta Omega – C)</i>
Allison Kovacs	<i>(12-Nu Chapter – NC)</i>

Travel and Study Stipend Committee
Society Mission and Purpose
NYSO DKG
2022-2023

Goals

1. To encourage Pi State members, in addition to Executive Officers and State committee members to apply for the Travel and Study Stipend.
2. To encourage Stipend recipients to share their experiences in the PI LIGHTS article, as well as chapter, area and meetings.
3. To increase communication with committee members.

Achievements

1. Published articles promoting this award in Pi Lights and *Jen's Gems*.
2. Developed an electronic application form as an alternate avenue for members to submit their interest in the award.

Recommendations

1. Continue to publicize the Travel and Study Stipend via Pi Lights, *Jen's Gems*, and emails to chapter and area council leadership.
2. Encourage the recipients to share their experiences via Pi Lights, chapter meetings and area council meetings.
3. Develop and distribute a survey to membership in consideration of expanding the opportunities covered by the stipend to better meet the needs of our membership post-pandemic.

COMMITTEE MEMBERS

Kate Elder, Travel and Study Stipend Chair

Mary Ann Baldari

Margaret Leone

Heather Johnson

Sue Peters-Bush

Cindy Zhe

Alpha Psi

Alpha Beta

Psi

Chi

Chi

Beta Tau

WORLD FELLOWSHIP COMMITTEE
Society Mission and Purpose
NY State 2023

GOALS:

1. Encourage NYSO Chapters to be advocates for World Fellowship and for the World Fellowship Fund.
2. Raise awareness of the contributions of the World Fellowship to the growth of key women educators.
3. Develop and extend communication with World Fellowship recipients to enhance mutual understanding.

ACHIEVEMENTS:

1. First priority of the World Fellowship Committee was to establish contact with the four NY State 2021-2022 grant recipients between Sept.- Dec. 2021.
2. Contacted Phyllis Hickey, DKG International World Fellowship to follow-up on student contact information suggesting that contacting the specific university for additional email was crucial to reaching the recipient and to the expediency of their reply.
3. Throughout the biennium 2021-2023 the Committee met in Sept., Nov., Jan., March/April and will meet in May for a brief update going forward.
4. Four articles were submitted and published in NYSO DKG *Pi Lights*: Fall 2021, Winter 2022, Fall 2022, and Winter 2023.
5. World Fellowship Grant recipient , Beryl Bui studying at the Univ. of Rochester, shared her native Vietnam with the Alpha Alpha Chapter in person and via ZOOM in Nov. 2021. We have enjoyed an extended relationship past her May '22 graduation and now at Rutgers Univ. for Doctoral Study in Linguistics.
6. The World Fellowship Committee, under the encouragement of Barbara Bostwick Quinn, presented a workshop at the NYSO April 2022 Conference in Utica. The 2021 World Fellowship grant recipient Monika Mihajlovska, who was studying at Syracuse Univ., spoke about her native Macedonia and the strides she has made due to DKG and professors. Due to her opportunity to study here, additional resources for educators in Macedonia have been developed to foster changes to increase compliance and best practices for inclusivity within their schools.
7. ZOOM meetings have expanded to invite the participation of World Fellowship grant recipients which has increased the possibility of mutual sharing and ongoing mentoring relationships with these women.
8. Three short videos and a brief PowerPoint were created from the students involvement with DKG and portions of the 2021 "Empowering Global Diversity" ppt. A flyer was added to all participants' folders at the Conference in April 2022 to reach, inform, and encourage all NYSO Chapters to support World Fellowship funding and the importance of offering grants to international women.

9. The goals of the NYSO World Fellowship Committee were reformatted to address the 2021 stated four goals more succinctly.
10. Achievements were made possible by the engagement of the Committee to support one another collegially, participating in the April 2022 Workshop preparations, and promoting the need for World Fellowship, equity, literacy and justice within our means. Thank you to the 2021-2023 members.

RECOMMENDATIONS:

1. Follow-up on having the videos and PowerPoints that have been developed available as links on the NYSO DKG website. There is a separate page on the site and not cross-referenced on the World Fellowship Committee page under Society Mission and Purpose.
2. Keep in contact with the DKG International World Fellowship Committee liaison, Phyllis Hickey. As the Strategic Outreach Director her email is phyllish@dkg.org. Phyllis has assisted the NYSO World Fellowship in matters of student contact info. and securing their privacy in articles and photos/videos that have been developed.
3. The 2023-2024 listing of World Fellowship Grant Recipients will be available by the end of Sept. 2023 at www.dkg.org. Persist in contacting the one or two students who may have an extension for an additional year of study as well as new students who would benefit from the Committee’s timely welcome to NYS.
4. Encourage Committee members to share their professional and personal interest in advocating for World Fellowship in their Chapter, Regional, as well as State communications.
5. Continue to “Spotlight” the World Fellowship Grant recipients in the ongoing issues of *Pi Lights*.

Committee Members:

Sue Genthner, Chair	Alpha Alpha WC
Cathy Patterson	Gamma Zeta SC
Barbara Bostwick Quinn	Beta NC
Annu Subramanian	Alpha Kappa C
Joyce Tang	Alpha Phi SE

THE BEA SMALL AWARD BOARD OF TRUSTEES 2021-23
Committees Subject to Endowments
REPORT NYSO DKG CONVENTION 2023

GOALS:

1. Review the criteria and guidelines of the Bea Small Award with the Board of Trustees.
2. Update documents on State Website
3. Publicize the Award by calling for nominations of outstanding NYSO programs or projects via *Pi Lights*, NYSO website and emails.
4. Recognize the State Chapter(s) for outstanding existing programs or projects that address a need of a specific population within the Chapters' geographic areas.
5. Present the Bea Small Award(s) at the 2023 Convention.
6. Send NYSO Webmaster, *Pi Lights* Editor and NYSO First Vice President Chapter the recipients, photographs and project descriptions for announcements.

ACHIEVEMENTS:

1. Updated and posted the application and documents on the State website.
2. Submitted articles to *Pi Lights* to publicize and encourage applications for the Bea Small Award.
3. Distributed applications to the Board of Trustees for review, evaluation and ranking by criteria as well as discussions for funding decisions.
4. Held several ZOOM meetings for the Trustees to discuss applications.
5. Submitted a request for total funding amounts for approved projects to NYSO Finance and Awards Committees.
6. Allocated the awards' funding amounts by Trustees.
7. Notified Award recipients by email of their award and presentation date and asked them to submit a project photo if they had not already done so for the Convention Awards PowerPoint. (*The award amount is kept secret until the Convention Awards Luncheon.*)
8. Added the Award descriptions and photos to the Convention Awards PowerPoint.
9. Sent recipients' project descriptions and photos to NYSO Webmaster for State website, *Pi Lights* Editor for issues and Executive Secretary for the Two-Year Directory to acknowledge the selected Chapters' programs/projects.

10. Honored five Chapter projects in 2022:

**Alpha Zeta, Eastern: "Bonnie Boxes for Chemo Patients" - provides comfort items (like books, water, warm socks, blankets, lemon drops, etc.) in boxes for chemo patients in their area hospital. The project was "created in memory of Bonnie Rotker Acker and her brave fight against breast cancer." The Chapter has distributed 52 boxes to date. Project Director Diane Zduniak.*

**Beta Delta, East Central: "Read to Your Child 20 Minutes a Day" Beta Delta maintains Red Bookshelves with books purchased in English and Spanish in offices, agencies and buildings that serve families in their communities. Project Director Delia Olufsen.*

**Beta Gamma, West Central Area: "Warm Scarves & Hugs from the Hearts & Hands" - Members and non-members knit scarves, lap blankets and shawls for people in*

their local area with health issues. Members of the Chapter's World Fellowship Committee personally deliver items with a hand-made card. Project Directors **World Fellowship Committee and Ruth Ann Fultz**”

***Psi, Northern: “Community Services Supports: Bags/Cards for Teachers”** – “sends gift cards with handwritten notes of support to new teachers in their area with information about DKG. This year the Chapter has sent out over 110 bags with gift cards and personal thank you notes. Project Director **Dr. Kathy Lavoie.**”

***Rho, South Central: “New Teacher Bags”**- “offers new teachers in Rho's seventeen school districts and 30 buildings items for their classrooms and information about DKG. In 2021-22, the Chapter distributed 175 bags to new teachers. Project Director **Jo Salo.**”

11. Honored six Chapter projects in 2023:

***Chi, Northern: “Welcome to Teaching Swag Bags”** -“recognize and show appreciation for first year teachers in 14 schools districts and 2 BOCES Tech Centers in Jefferson and Lewis counties. The personalized swag bags include school supplies, personal items, individually packaged snacks, a gift card or store coupon, DKG information, and an inspirational quote.” Project Director **Kim Pierce**”

***Alpha Theta, Northwestern: “Got the Tots Covered”**- “provides the children attending the Medina Head Start Program's community with naptime blankets. Members donate two yards of fleece fabric and their time to make the tie-fleece blankets for the students to use and keep for naptime.” Project Directors **Peggy Hanavan, Barb Filipiak and Lois Donovan.** “

***Beta Delta, East Central: “EEEE! (Explore, Experiment, Engage for Kids!)-** “coordinates and compliments the school's curriculum (Grades 3-5) by providing an alternative way to learn outside the classroom, giving students at-home opportunities to explore and engage with local history as well as experiment with small science projects. Students may accomplish these lessons on their own time without a computer.” Project Director **Nellie Ludemann, Executive Director at Seneca Falls Historical Society.**”

***Alpha Zeta, Eastern: “Á Book in Every Bag”** – “100 or more backpacks annually are filled with age-appropriate school supplies for students in our area who are in need of help in preparing for school. For the past three years we have also included 1-2 books.” Project Director **Kim Goldhirsch**”

***Alpha Nu, Capital: “Domestic Shelter Program”** – “Families are only ready to help their children learn if their needs are met. Our pocketbook/toiletry collection has been enhanced by adding a literacy component. Women are provided with a pocketbook filled with toiletries for basic needs, including underwear and socks. A library has been created for the shelter with books for students of all ages. Project Director **Dr. Anna Marie Bonafide.**”

***Rho, South Central: “Bags for New Teachers”** – “prepared Bags for six years for new teachers in the seventeen school districts in our area, containing items to encourage them, including motivational stickers, items for classroom and a flyer about DKG with a local contact.” Project Director **Lisa Huyck.**”

RECOMMENDATIONS:

1. Continue to encourage Chapters to apply for The Bea Small Award.
2. Encourage Award recipients to submit articles with photos of their Chapter projects to the *Pi Lights* publications.

The Board of Trustees:

Mary-Martha W. Harvey, Chair	<i>Omega</i>
Joanne Carroll	<i>Alpha Pi</i>
Evelyne Bottorf	<i>Omega</i>
Marie Scoles	<i>Beta Delta</i>

THE BEA SMALL SPEAKERS FUND COMMITTEE
Committees Subject to Endowments
NY State 2023

GOALS:

1. To use monies derived from interest on the base amount of this award for leadership development of New York State Organization's Officers, State Committee Chairs, or new Chapter Presidents.
2. To review applications and select a speaker(s) for New York State Organization's Leadership Development trainings.
3. To make members more aware of this fund and to solicit donations to reestablish the base.

ACHIEVEMENTS: The Bea Small Speakers' Fund is pleased to report that two guest speakers were provided for the state conferences held in person this biennium. The fall Executive Meeting held in Utica, October 14-15 had the honor of hearing from Patty Kilgore, Director of School Based Counseling Services at The Prevention Council of Saratoga County. Her focus was on Current Trends in Substance Abuse in teens; "You Can't Help if You Don't Know" was the title of her presentation.

At the spring 2023 convention in Albany, April 28-30, Bruce Coville is the Keynote Speaker. Mr. Coville is the author of more than 100 children's books and a former elementary teacher. He speaks to the issue of how people who work with children can have a "profound" effect on them.

RECOMMENDATIONS:

1. Promote contributions to this fund.
2. Increase awareness and history of the fund.

Committee Members:

Lochie Musso, Chair

Lynda John

Cornelia Johnson

Ellie Robinson

Alpha Eta

Omega

Beta Delta

Alpha Tau

**Frederica Hollister Professional Educator Award
Committees Subject to Endowment
New York State Organization 2023**

GOALS:

1. To encourage women to apply for the award.
2. To select recipient(s) of the Award.
3. To present the Award to the recipient(s) at a NYS Spring Meeting, Convention or Area Conference as a guest of the NYSO.
4. To publicize the recipient(s) in *Pi Lights*, on the State website and in the recipient(s)'s local area(s).

ACHIEVEMENTS:

1. Publicized the award in *Pi Lights*, on the NYS State website, and at Executive Board Meetings.
2. Chaired the committee to review applications and select a recipient in 2022.
3. Applications for nominees not selected are kept for consideration the following year.
4. Participated in the Awards Committee Meetings to discuss funding for this award.
5. The award was given at the 2022 Awards Luncheon. The award was not given for the 2023 Brunch.
6. Wrote an article for *Pi Lights* in 2022 to publicize the award recipient.

RECOMMENDATIONS:

1. Encourage chapters/individual members to nominate qualified women for this prestigious award.
2. Encourage NYS DKG members to continue to support the Awards Fund through donations or purchasing Area Council basket raffle tickets.

Committee Members:

Lisa Meade	NYSO DKG Second Vice President
Karen Crumley	NYSO DKG Parliamentarian
Sue Kenoyer	NYSO DKG Immediate Past President
Amy Zimmerman	NYSO DKG Secretary
Erin Rickert	Beta Rho Member

VERNA MULHOLLAND FRIEND OF EDUCATION AWARD COMMITTEE
Committees Subject to Endowments
NY State 2023

GOALS:

1. Make criteria for the award more understandable, using *Pi Lights*, NYSO website and emails.
2. Recommend a deserving recipient from the nomination applications received.
3. Present the Verna Mulholland Friend of Education Award at the NYSO Spring Awards Luncheon or Convention Awards Brunch.
4. Send the nominee's name, picture, and summary biography to the State Editor for announcement in *Pi Lights*, on the NYSO website, and in the Awards program.

ACHIEVEMENTS:

1. Submitted articles to *Pi Lights* to advertise the Award.
2. Committee members have encouraged chapters to apply for the Award.
3. Attended State seminars and Conventions (some virtually) and shared information about the Award.
4. Two applicants were nominated in 2022.
5. Rebecca Hotaling was the 2022 award recipient.

RECOMMENDATIONS:

3. Research ways to increase the base amount of the fund
4. Encourage recipients to share their experiences at local chapter meetings
5. Increase the stipend to encourage recipients to travel to the Convention

Committee Members:

Lisa Huyck, Chair

Rowena Costa

Catherine Olinger

Annmarie Santorelly

Rho

Alpha Phi

Alpha Phi

Zeta

THE PI STATE EDUCATIONAL FOUNDATION NEW YORK STATE 2023

GOALS:

1. To continue managing the Pi State Educational Foundation in accordance with Internal Revenue rules and regulations and New York State tax laws.
2. To continue informing New York State membership of the opportunity to join and to contribute to the Pi State Educational Foundation.
3. To encourage Foundation members to apply for project grants and/or scholarship that promote literacy and learning.
4. To hold an annual meeting of the Pi State Educational Foundation at the New York State Convention in April 2022.

ACHIEVEMENTS:

1. New York State members have been informed of the opportunity to join and/or make contributions to the Pi State Educational Foundation.
2. Membership forms, donations forms, and grant/scholarship applications have been made available to members at meetings and may be printed from the New York State website.
3. One grant was awarded in 2021. Diane Cappellino of Beta Delta was awarded a continuation of EEEK! (Explore, Experiment, Engage for Kids).
4. Three grants were awarded in 2022.
The first grant went to Heather Hubbard of Pi for Family Circle.
The second grant went to Anna Marie Bonafide of Alpha Nu for Alpha Nu Domestic Shelter Literacy Program.
The third grant went to Jen Lester of Alpha Tau for Interactive Read Aloud Project.
5. Pi State Educational Foundation members were asked to submit ideas for a PSEF logo. The logo was created from a combination of two members' submissions. The logo was presented at the annual meeting in May 2021.
6. Members voted at the May 2021 annual meeting to create The Pi State Educational Foundation Literacy Scholarship in honor of Agnes Becker. The first PSEF Literacy Scholarship was awarded to Jaime Walsh from Tau chapter in February 2023.
7. The Annual Meeting was held in April 2022 during the NYSO Convention/Executive Board Meeting/Seminar. Project grant winners reported on their projects.
8. The required Federal State tax forms have been completed and filed.

RECOMMENDATIONS:

1. New York State conventions, Executive Board meetings, Area meetings and Chapter meetings will be used to inform members of the opportunity to join the Foundation, to make tax-exempt contributions and to hear about the projects that were funded during that year.
2. Printed materials will be made available to New York State members.
3. Pi Lights and the Delta Kappa Gamma International/New York State website will be used to keep members of the Pi State Educational Foundation members informed of its activities.
4. Elections of Board members and presentation of Financial Reports, as well as any BYLAW changes, if any, will be part of the Annual Meeting.

5. The Pi State Educational Foundation Board of Directors will act in accordance with the rules and regulations of the IRS.

Committee Members:

Susan Summerfield, Chair	Pi
Deborah Bedard	Alpha Epsilon
Ellen Hughes	Beta Delta
Jean Sekel	Pi
Amy Zimmerman	Alpha Tau

**AD HOC COMMITTEE TO ORGANIZE NYS HEADQUARTERS
SPECIAL COMMITTEES
NY STATE 2023**

GOALS:

1. To complete working files for research by state committees, state presidents, chapters.
2. To sort, file properly dispose or repurpose all materials located in the pods.
3. To properly store all NYS/Pi State equipment and paraphernalia.
4. To arrange rooms for a tidy and efficient workspace.
5. To accept items from chapters that have dissolved.

ACHIEVEMENTS:

1. Transported materials from dissolved chapters
2. Shelved a complete set of Directories, Redbooks, and Biennial Reports.
3. Invited Past State Presidents and state committee chairs to pass on pertinent materials that would be useful in future years to the Society

RECOMMENDATIONS:

1. Continue to sort, file, categorize on a regular basis.
2. Accept all paraphernalia, materials from dissolved chapters and from past state presidents and state committee chairs.
3. Review all furnishings and equipment annually and send report on such to state executive committee.
4. Make recommendations to various state committees such as membership on specific items to store at HQ.
5. Communicate with chapters, Area Councils, state committees and officers when information is requested.
6. Continue to gather minutes, awardee lists, and other pertinent information from state committees to have a working research base.
7. Meet 1 or 2 times yearly to update.

Committee Members:

Joan Slagle, Chair

Karen Crumley
Mary-Martha Harvey
Jennifer Lee-Alden
Jeanne Schenk
Susan Kenoyer

Beta Omega

Tau
Omega
Beta Omega
Alpha Tau
Psi

FINANCIAL FUND DEVELOPMENT ADMINISTRATOR
2021-23
Joan C. Slagle

GOALS:

1. To maintain the inventory of FDF items and add new items as needed.
2. To forward money and sales records in proper order to the state treasurer.
3. To provide requested reports of receipts, expenditures, inventory to state executive committee.
4. To involve members in sales at meetings and to expand sales venues.

ACHIEVEMENTS:

1. Sent receipts and reports to Pi State Treasurer Suzanne Patrick and Executive Secretary Anna Marie Bonafide.
2. Conferred with Pi State President Jennifer Lee-Alden and other executive committee members on new inventory selections.
3. Worked with HQ Ad Hoc Committee to efficiently store inventory at HQ in Saratoga.
4. Increased number of member participants for sales at meetings.
5. Attended all Pi State meetings including Executive Board meetings, LDS seminar; attended several Area Council Conferences and set up sales for members.
6. Provided via mail any items requested by chapters and individual members.
7. Worked with new vendors to design useful, affordable items with our logos.
8. Transported DKG ceremonial paraphernalia, AV equipment, banners flags to state meetings as requested.

RECOMMENDATIONS:

1. Continue to schedule and involve members as sales force at meetings.
2. Continue to research vendors for best pricing and updated inventory.
3. Continue to attend all state meetings and attend as many Area Council and chapter functions as possible to offer sales as requested.
4. Improve price signs.

Provide affordable and appropriate items to use as gifts for presenters at state functions.

APPENDIX I